# Research Committee Minutes

**7th February 2018, 12pm, Turing Room**

**Present:** Jane Hillston (Chair), Ian Simpson, Julie Young, Jasmina Lazic, Barbara Webb, Kousha Etessami, Murray Cole, Jacques Fleuriot, Chris Banks, Jacqueline Gordon (Secretary), Lorna Adams (PA), Martin Wright.

**Apologies:** N/A

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<th>Summary</th>
<th>ACTION</th>
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<td><strong>1. Approval of previous minutes</strong>&lt;br&gt;Minutes from the previous meeting were approved as a true representation of the meeting. JG to upload these to InfWeb.</td>
<td>JG</td>
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<td><strong>Matters arising from previous meeting:</strong>&lt;br&gt;AH to investigate using data extracted from Worktribe to graph income profile of the current grant portfolio by the year (ongoing).</td>
<td>AH</td>
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<td>Institute slides have been updated and will be available on the shared area soon. Ian Simpson Deputy Director of Research will also look at The ANC slides which may also need to be updated.</td>
<td>Dols</td>
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<td>Strategic Plan – the research element has also been published on webpage</td>
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<td>JH welcomed Jasmina Lazic to the meeting. JL is the new Bayes Centre Chief Data Technologist and is deputising for Jim Ashe. JL introduced herself and advised that she will probably follow up with individuals after the meeting.</td>
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<td>JH also welcomed Dr Ian Simpson, who has been appointed to the newly created role of Deputy Director of Research, which will support JH/DoR.</td>
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<th><strong>2. Items for information</strong>&lt;br&gt;• Success stories&lt;br&gt;• Open access statistics&lt;br&gt;• Research KPIs</th>
<th>Paper 3.1&lt;br&gt;Paper 3.2&lt;br&gt;Paper 3.3</th>
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<td>As the meeting was shorter than normal, this information was not discussed today, but it is available on the website.</td>
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<th><strong>3. CDT’s</strong>&lt;br&gt;JH advised that the Strategic plan will be available shortly. However, it was noted that the government have reinforced WLP as a priority.</th>
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<td>Today, 7th February, is the deadline for submitting papers. Applicants will get their feedback, or ranking, tomorrow 8th February. JH confirmed that only 10 proposals can be submitted, but as of last week, we had 14.</td>
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<td>It was also noted that the AI call is a UKRI and not an EPSRC call. We should submit something in area of AI and Medicine. The deadline for this is 23rd March. If anyone is interested and</td>
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wants to do other collaborations, you will need to find an inter-disciplinary partner as soon as possible.

If anyone has received approaches from others to partner or be supervisors in CDT’s, then it is the responsibility of the Dols to advise the DoR and DoP of these, otherwise this could impact on our credibility and resourcing.

Approaches from other universities are permitted but DOI’s need to emphasise and manage the CDT’s risk of competition from other sources, for example there is a cohort at the moment with Herriot-Watt which has been agreed.

Risk that we can support our own competition. We have largely chosen to do ours in-school, but need 30-40 supervisors to be credible.

There will be a writing workshop on Friday. No further details as yet, but will circulate details to BW/Dols as soon as possible.

4. **Director of research report:**

**EPSRC** – Quantum Technology visited last week. The Quantum technical funding will be coming to an end in 2019. We would still like to maintain the connection and are trying to promote ourselves as being a good hub for this

**Industrial Strategy Challenge Fund** – JH advised that there are large tranches of funding available. JH will circulate “What is ISCF for Russell Group Universities”

**Informatics Showcase** - It was noted that the Dean of Innovation, Graham Spittle, along with Kevin Collins, VP of Industrial Engagement will be invited to visit Informatics to better enable their understanding of what we do. GS works for College one day a week, and spends much of his time in London, lobbying with industry and government, which was instrumental in getting AI.

**Action:** Need to put some thought into what we want to put in our “shop window” over the coming months. By next Research Committee, we should aim to have a programme proposal for this visit.

5. **Research Day 2018**

The forthcoming Research Day has been scheduled for 24th April. It was agreed that our new staff will each do a three minute presentation on their particular research area. Other topics to be included will be an update on Bayes and the City Deal. If anyone has any other suggestions of topics to include in the research day, please let JH know.

**Action:** CB will canvas colleagues for other suggestions.

6. **Cyber Security MoU with Napier University**

MW advised that an MoU has been agreed between the University of Edinburgh and Napier University, to promote or develop a joint bid for cyber security funding streams. This is a high level framework which has been agreed with Legal. Napier are not involved with the City Deal but would like some association.
### 7. GDPR

MW advised that GDPR comes into force as of May 2018. The University will need to know what personal data we hold, where it is held and what we do with it. If we hold personal data, we will have to have explicit consent. This could be particularly challenging if sharing data with partner collaborations.

The following key points were also highlighted during the brief discussion:

- If there are any breaches, we have to inform relevant people in a very short timescale.
- There is also a requirement under GDPR, that data will need to be disposed of.

It was suggested that the School should have a data management policy in place and we should set some time aside over the next few months to draft such a policy.

**Action:** This will be tabled at the next Research Committee meeting for further discussion.  

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### 8. Chancellor’s Fellows

MW advised that in this first tranche of Chancellor’s Fellows there will be 10 positions available across the College, with the same amount anticipated in the second tranche. MW is currently working on the wording for the advert, which will be very general. He is also working on two webpages (Robotics and Digital Technology) for the two areas for College.

**Action:** MW will circulate text for comment.

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### 9. Date of next meeting:

**Chancellor’s Fellows**

Date of next meeting: Wednesday 7th March at 12pm in the Turing Room (cancelled)

Next meeting scheduled for Wednesday 2nd May at 12pm.

**Proposed agenda items:**

- Mock REF
- Informatics Showcase
- GDPR and Data Management