
Meeting
IPAB Staff Meeting

Date
Thursday, 25th January 2018

Attendees

Barbara Webb
Ruta Bader
Kartic Subr
Michael Mistry
John McAleese
Vladimir Ivan
John Pisokas
Hakan Bilan
Ram Ramamoorthy
Alex Li
Timothy Hospedales
Christian Rauch
Steph Smith

Place
1.15, IF

Time
2pm

1. Minutes of last meeting

The minutes from the last meeting were agreed as accurate with no amendments required.

2. Matters arising

No matters arising.

3. Arrivals and departures

Christian Rauch (Research student)
Yongxin Yang (RA – Tim Hospedales)
Antonio Sanchez (visitor from University of Alicante. Host Bob)
Steve Tonneau (visitor from CNRS France. Host Taku)
Kazato Deguchi (visitor from Toyohashi Japan. Host Taku)

4. New Grants and Proposals

Kartic Subr grant funding confirmed for Holey Sampling:
Topological Analysis of Sampling Patterns for Assessing Error in
High-Dimensional Quadrature project.

5. Budget and Resources

Institute funds remain healthy. There are funds to spend (in the region of around £42,000), suggestions included:

- Phd stipend extension
- Student/staff conference attendance
- Student equipment costs
- Student competition awards
- Invited speakers

Staff should contact Barbara to discuss specific requests for funds.

Ruta reminded the group that travel and accommodation costing £300.00+ must be quoted through Key Travel (via level 1 admin office).

6. Business Development

Sol CDT coordination

CDT RAS renewal plus x 4 Sol bids. Whilst undertaking this project, John will continue to be the main contact for IPAB. However, work may be allocated to other staff within the commercialisation team.

Construction Robots

Mike Mistry presented at the CSIC event held on 24th January. 46 attendees, although difficult to know how much industry was present. Main outcome, CSIC BD will disseminate EoI email re RAS CDT to their client base.

Other IPAB related projects John is involved with include:

- Taku – Unity, XYZ Design, Kyoyo Uni, Oculus (Facebook)
- Ram – FiveAI, BMT Defence Services Ltd
- NCNR (National Centre for Nuclear Robotics)
- ORCA Hub (Offshore Robotics Certification of Assets)

7. IPAB webpage

Kartic Subr funding award.

Ram attending 'Big Bang' weekend in Glasgow

8. Teaching

Robotics Lecture/Reader

Interviews for Robotics Lecture/Reader post will take place throughout February. 5 candidates have been invited to interview.

9. IPAB space within the new building

Living Lab space proposals were submitted in December, no update as yet.

10. IPAB workshops and seminars

The group were reminded that funds were available to use for invited speakers.

11. Student Issues

Student social - Fimbush

The student Fimbush trip has been arranged for 13-15 April 2018. 25 spaces have been booked. Interest was high with all spaces filled, a reserve list is also in place. Full costs will be paid from Institute funds.

It was agreed that a re-fundable deposit system should be put in place – Steph and John will liaise.

JP

Student business cards

The cost of printing student cards are usually met from grants. In circumstances where no means of funding is available, the Institute may consider. Steph to quote business card costs.

SS

12. Computing Issues

CDT students are allocated funding for equipment – enquiries regarding this matter should be submitted to Zoe McGonigle (CDT RAS administrator).

13. Admin issues

No issues raised.

14. Socials

Student social trip, as per item 11.

15. Directors Business

No issues raised.

16. AOB

No other business raised.

17. Date of next meeting

The date of the next meeting is scheduled for Thursday, 22nd February 2018.

