

For Information Only - Unistats Data

Dear UNISTATS Contacts

Further to my email advising the UNISTATS timeframes and milestones for Summer 2019 submission I attach as promised the UNISTATS "most popular course enrolments" report for your information and approval.

The attached report lists all UG degree programmes receiving applications in 19/20 for entry in 20/21. We have removed all programmes scheduled for closure, and included all new degree programmes (modelling their "most popular course enrolments" from degree programmes that they are replacing, where appropriate). **If there are any programmes missing from the list please let us know.**

The report shows the most popular course enrolments in session 18/19 by programme year. Column M on the spreadsheet indicates whether the course will be "included" or "excluded" in that degree programme's UNISTATS calculation.

****If you have any concerns over the courses that are being included in the UNISTATS calculation and wish to discuss this with a view to making changes please contact me (paul.gorman@ed.ac.uk or 514594). We will advise how the changes need to be recorded on the spreadsheet. ****

If I don't hear from you by **FRIDAY 8TH MARCH**, I will assume you are happy with the attached and we will proceed using these courses in the UNISTATS calculations

[Note: If the software identifies multiple courses to be included in the 'most popular course enrolments' then the first course by alphabetical course code is selected.]

0 credit courses

Please note that due to the formula HEFCE use to calculate the UNISTATS, all 0 credit courses have been set as "excluded by user". This is because UNISTATS uses the credit value as part of the calculation (i.e. $0 \times \text{any number} = 0$). Therefore any T&L/assessment related to 0 credit courses can ***only*** be represented through the Programme Level Learning and Teaching values which are set as a default value of 2 hours per 10 credits.

Alternative Projects/Dissertations

Please note that where there are options to undertake alternative projects/dissertations in year 4, the software may include both projects or dissertations in the most popular course enrolments calculation, where in effect students would undertake only one of the projects or dissertations. In this case schools should advise us which project or dissertation they wish to be excluded, and which course(s) should be included to make up credits to the correct value.

Programme Years with small numbers of students

Where there are small numbers of students in any programme year, the most popular course enrolments may not reflect the typical curriculum followed by students in this year (e.g. one student on programme year who is taking an optional year abroad). In this case schools should advise us of the most popular course enrolments that should be used for this year of programme.

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Placement/Non-Compulsory Year Abroad Activity

For a number of programmes significant numbers of students may opt to take placements or non-compulsory years abroad as part of study which leads to an accredited qualification (e.g. Law). Due to these high numbers these optional placements and non-compulsory years abroad are included in the most “popular course enrolments” resulting in Teaching and Learning and Assessment data which is at odds with the published DPT for these programmes. In this case the school should advise what courses should be used for that programme year.

Missing Programme Data

Please note there are a large number of degree programmes/programme years which are missing from the “most popular course enrolments report” – this is due to no student registrations last session (these programmes are listed in the second report titled “20190218 Programme Years with no most popular credits 2019_0”).

We still need to return a UNISTATS for these programmes. Later we will provide the data calculated last year for these programme years, for you to check. Our intention is to load this data against the programme year for this year’s UNISTATS unless you advise us that changes are required due to changes in the curriculum for these programme years. This will avoid us asking you to provide similar degree programmes on which the missing data can be based.

I hope that the above is all clear; please do not hesitate to contact me if you have any queries. Similarly, if anyone feels they would benefit from a chat about what’s involved in the UNISTATS process I’d be happy to come and visit.

Best wishes

Paul

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