

## **Board of Studies – For Information**

### **PhD dual degree programme in Informatics with PUC Chile 2019/20**

Note that this new programme has been approved by BoS Convenor's Action, and has also been approved by the College Curriculum Approval Board (CCAB) (10<sup>th</sup> January 2019).

This programme is identical to an existing programme in Engineering, there is funding from Chile for students (from Chile) on that degree, and we have a candidate lined up to apply, to be supervised by Andreas Pieris. Programme to commence September 2019 (AY 2019/20).

#### **Submission to CCAB:**

College of Science and Engineering  
College Curriculum Approval Board

#### **Extension of PhD dual degree programme with PUC Chile to Informatics**

Engineering has recently concluded a PhD dual degree programme with PUC Chile, see the Appendix.

Informatics has an active research collaboration with the database group at PUC Chile. There is an ample supply of appropriate topics for PhD work in this area with potential PhD supervisors here and at PUC Chile who are interested in joint supervision of PhD students, partly as a way of assisting with and broadening their existing collaboration. We are therefore interested in extending Engineering's programme to Informatics. We understand that there is funding available from Chile to support Chilean PhD students under this programme.

The existing agreement is subject-agnostic, with only the 'Schedule' and the 'Appendix to Schedule: Additional Student Memorandum' needing to be refreshed.

We seek CCAB's support for this, as a step towards approval by Curriculum and Student Progression Committee. Informatics' Board of Studies supports the proposal.

Don Sannella

Director of Internationalisation  
School of Informatics

22 November 2018



## GENERAL AGREEMENT

### FOR A DUAL DEGREE AT THE DOCTORAL LEVEL AGREEMENT

BETWEEN

**THE UNIVERSITY COURT OF THE UNIVERSITY OF EDINBURGH**, incorporated under the Universities (Scotland) Acts, registered in Scotland as a charity with registration number SC005336 and having its principal office at Old College, South Bridge, Edinburgh, United Kingdom EH8 9YL;

AND

**PONTIFICIA UNIVERSIDAD CATÓLICA DE CHILE**, and having its principal office at Avenida Libertador Bernardo O'Higgins 340, Santiago de Chile,

### BACKGROUND

Both Parties have agreed to work together and co-operate to deliver the dual award of Doctor of Philosophy (PhD) degree for a programme of research undertaken at both Parties, in accordance with the regulations in force. This agreement sets out the terms on which each Party will work with the other to enable a student to participate in such study.

It is agreed as follows:

#### **1 Definitions and interpretation**

1.1 In this agreement, unless the context otherwise requires:

1.1.1 “**Administering University**” means the institution set out opposite that term in the Schedule;

1.1.2 “**Commencement Date**” means the date on which this agreement will come into force and which is the date of the last signature of the parties;

1.1.3 “**Partner University**” means the institution set opposite that term in the Schedule;

1.1.4 “**Party**” means a party to this agreement;

- 1.1.5 **“Programme”** means the PhD programme described in clause 2.2 and the Schedule;
  - 1.1.6 **“Schedule”** means the schedule attached to this agreement, which regulates a specific dual degree programme for a particular student;
  - 1.1.7 **“Student”** means the research student identified in the Schedule;
  - 1.1.8 **“Student PhD Additional Memorandum”** means the form set out in the appendix to the Schedule;
- 1.2 The following provisions shall be used to interpret this agreement:
- 1.2.1 any reference to a provision of a statute includes references to that provision as it may later be amended, extended or re-enacted;
  - 1.2.2 words used in the singular should be interpreted to include the plural and vice versa;
  - 1.2.3 the headings in this agreement do not affect its interpretation;
  - 1.2.4 in the event of any conflict or inconsistency between them, the terms of the main body of this agreement will prevail over the terms of the Schedule and its Parts;
  - 1.2.5 the Schedule is incorporated into and forms part of this agreement and the Parties will comply with the terms of it as if it were set out in the main body of this agreement.

## **2 Collaborative Objectives, delivery obligations and responsibilities**

- 2.1 The Parties will work together co-operatively to develop and deliver the Programme. The key characteristics of the Programme are:
- 2.1.1 the Student meets the academic requirements of both Parties;
  - 2.1.2 agreement between the Parties as to the nomination of the Administering University;
  - 2.1.3 joint supervision by the Parties of the Student;
  - 2.1.4 each partner university awards its own doctoral degree; the two parchments issued both indicating that there has been joint supervision
  - 2.1.5 the University Of Edinburgh will issue the Degree of Doctor of Philosophy conferred in the College of Science and Engineering. Pontificia Universidad Católica de Chile will issue the diploma of Doctor in Engineering Sciences.

- 2.2 The Programme contains the elements set out in the Schedule which includes the thesis description and working title.
- 2.3 The language requirements for the Programme are set out in the Schedule.
- 2.4 Each Party will make such reasonable adjustments as may be required in its provision, criterion or practices, the physical features of its premises and auxiliary aids available to avoid any disabled student being put at a substantial disadvantage in comparison to other students who are not disabled.
- 2.5 Each Party has nominated a person to act as its Programme co-ordinator. The purpose of this role is to be responsible for the day to day collaboration between the Parties to manage conduct of the Programme and this agreement. The first Programme co-ordinators are set out in the Schedule; changes may be made to such personnel by written notification to the other Party.
- 2.6 At the end of each year the Programme co-ordinators will review the effectiveness of the Programme and make any recommendations to improve effectiveness to each of the Parties.
- 2.7 Each Party recognises that the collation of statistical data is important to demonstrate the effectiveness of the Programme. Accordingly, each Party will provide the other with such statistical and other information the other Party may reasonably request in order to compile reports or returns for internal governance purposes or for submission to a funder or regulatory or governmental body. Responsibility for returns is set out in Part 1.

### **3 Recruitment and Admissions**

- 3.1 Enquiries and applications for admission will be processed by the Administering University on the basis of its normal policies and procedures. On or prior to admission the Administering University will be responsible for ensuring that the student and principal supervisor of each Party accept and sign the Student PhD Additional Memorandum and shall pass a copy of the signed form to the Partner University as soon as practicable after signing.

### **4 Financial Arrangements**

- 4.1 Unless different arrangements are set out in the Schedule, the Administering University will set and collect from the student the tuition fees and any additional charges for the period of the Programme that the student spends at the Administering University, and the Partner University will set and collect from the student the tuition fees and any additional charges for the period of the Programme that the student spends at the Partner University. The student will only be required to pay fees to one Institution at a time.

- 4.2 The Student will be eligible to apply for a scholarship to cover tuition fees and living expenses from one or both Parties but will only be eligible at any one time to be in receipt of one full scholarship. The Student will be eligible to apply for hardship or similar funds but at any one time will only be entitled to be in receipt of such assistance from one Party. Parties will apply their eligibility criteria for such awards but the Parties will consult with each other about any proposed award and the amount and basis thereof. If a scholarship is not awarded, the student will be responsible for the tuition fees and living expenses.
- 4.3 All other costs to the Student such as travelling, maintenance and housing will be borne by the Student unless different arrangements are set out in the Schedule.
- 4.4 Each Party shall bear its own costs in relation to the delivery of the Programme and its obligations under this agreement unless different arrangements are set out in this agreement or in the Schedule.
- 4.5 Each Party recognises that the collation of statistical data is important to demonstrate the effectiveness of the Programme. Accordingly, each Party will provide the other with such statistical and other information the other Party may reasonably request in order to compile reports or returns for internal governance purposes or for submission to a funder or regulatory or governmental body.

## **5 Matriculation/Registration**

- 5.1 The student will be matriculated at the Administering University at the commencement of the Programme and throughout the Programme and will be required to sign the undertakings relating to adherence to the relevant statutes, ordinances, regulations and rules of that Party. The student will also matriculate at the Partner University and will be required to sign the undertakings relating to adherence to the relevant statutes, ordinances, regulations and rules of that Party.
- 5.2 The student will be required to notify the Administering University of withdrawal from the Programme or of any changes in the details supplied at registration. The Administering University shall be responsible for reporting all such changes to the Partner University and, where appropriate, to external agencies. The Partner University shall report to the Administering University any such changes that are reported directly to it.

## **6 Supervision**

- 6.1 The Student will be supervised by at least one supervisor from each of the Parties. The principal supervisor of each Party is set out in the Schedule. The identity of supervisors may change due to operational reasons but replacements shall be of a suitable quality.
- 6.2 The amount of time the Student is expected to spend at each Party under its supervision is set out in the Schedule. This may be amended with the agreement of the principal supervisors. Not less than 18 months must be spent at each Party.

## **7 Assessment**

- 7.1 The progress monitoring and progression procedure is set by the Administering University. These may be adapted by the relevant supervisors to particular circumstances of the Student subject to the agreement of the Parties.
- 7.2 The assessment process will be conducted and administered according to the Administering University's normal codes and published procedures. This will be notified to the Student by the Administering University.
- 7.3 The Student will be subject to a single, unified examination process meeting the regulatory and quality requirements of both Parties. Successful completion of the single examination process will lead to the dual award. The examination process is set out in Section 7 of the Schedule. The cost of external examiners will be borne by each Party unless otherwise agreed. Each Party will bear its own costs in relation to internal examiners.

## **8 Graduation**

- 8.1 After the thesis defence, each partner institution will deliver its doctoral degree, in accordance with each University's regulations, in two parchments. The parchment from the University of Edinburgh will refer to the College of Science and Engineering and will name the partner institution. The parchment from Pontificia Universidad Católica de Chile will mention the doctoral specialty, the thesis title, the name of the partner institution, and will also mention the existence of this Agreement.
- 8.2 The Student will be entitled to graduate at one graduation ceremony only which will normally be that of the Administering University unless otherwise agreed by the Parties.

## **9 Academic Appeals**

- 9.1 The academic appeals procedure of the Administering University will apply to appeals against academic decisions.

## **10 Student Discipline**

- 10.1 The Student will be subject to the disciplinary codes of the appropriate Party in accordance with the terms of clause 10.2.

- 10.2 When an alleged offence is committed by the Student within the precincts of one Party, the code of conduct and/or discipline of that Party will normally apply. When the site of the alleged offence is elsewhere than within the precincts of one of the Parties, the Administering University's code will apply. There will be consultation between both Parties to ensure a consistent approach to discipline offences.

## **11 Complaints Procedure**

- 11.1 If the Student wishes to complain about any general aspect of the Programme he or she will invoke the complaints procedure of the Administering University.
- 11.2 If the Student wishes to complain about any specific service or facility provided by one of the Parties, or about a student or member of staff from one of the Parties, he or she will invoke the complaints procedure of that Party.
- 11.3 There will be consultation between the Parties to ensure a consistent approach to complaints.

## **12 Other student matters**

- 12.1 Each Party will be entitled to include details of the Student in its alumni database and to make contact as it does so with other alumni.
- 12.2 Each Party will make available to the Student access to student facilities and services available to its regular students during the period the Student is attending at that Party. Unless otherwise agreed in writing, neither Party is required to offer or provide housing to the Student.
- 12.3 The student has individual responsibility for applying for and maintaining the correct immigration status and meeting visa requirements which may be appropriate to admission and continued participation on the Programme. The Administering University is responsible for Tier 4 sponsorship of the Student under UK immigration licensing (or whatever immigration rules or scheme applies if the Administering University is not UK based). If such sponsorship is required, both Parties shall put in place student attendance and engagement arrangements to enable the Administering University to fulfil its obligations under its Tier 4 licence (or such other obligations as may be applicable in its country of jurisdiction) and, in addition, the Partner University shall provide the Administering University with such information it may request to fulfil said obligations.
- 12.4 The Student has individual responsibility for obtaining appropriate accident, sickness and health insurance (including repatriation) valid at both partner institutions' countries.

### 13 Quality Assurance

- 13.1 Each Party shall ensure that the part of the Programme it delivers satisfies the requirements of any academic quality assurance regime and/or the requirements of any regulatory, professional or funding body to which each Party is subject. In order to ensure this happens each Party will disclose to the other such quality assurance regime and requirements with which it complies together with any changes from time to time.
- 13.2 Each Party shall be entitled to monitor the other Party's fulfilment of clause 13.1 and each Party will provide the other with all reasonable assistance and information to allow such monitoring to take place; such reasonable assistance will include participating in any academic review of the Programme as may be required.

### 14 Marketing, Publicity and Branding

- 14.1 Recruitment activity, marketing and publicity for the Programme may be undertaken by each Party but each Party will ensure that any marketing and/or publicity is accurate and not misleading and does not contain the branding or logo of the other Party without that other Party's prior written consent.

### 15 Intellectual Property

- 15.1 For the purposes of this clause 15:
- 15.1.1 **"Background Intellectual Property"** means all Intellectual Property, information, data, software and materials belonging to a Party that are provided by that Party to the other for use in the Programme (whether before or after the date of this agreement), but not Intellectual Property in the Foreground Intellectual Property;
- 15.1.2 **"Foreground Intellectual Property"** means all Intellectual Property, information, data, software and materials identified, created or first reduced to practice or writing in the course of the Programme;
- 15.1.3 **"Intellectual Property"** means all patents and other rights in inventions, whether or not those inventions are patented or patentable; rights in confidential know-how; design rights and other rights in designs; copyrights; database rights; registered and unregistered trademarks; and all other intellectual property rights, in each case whether registered or unregistered, and including applications for the grant of any such rights and rights of renewal in respect of any such rights; and all other forms of protection having similar or equivalent effect in any part of the world.



- 15.2 Any Background Intellectual Property shall remain the sole and exclusive property of the Party to whom that Background Intellectual Property belonged prior to the commencement of this agreement. Each Party grants to the other a non-exclusive, non-transferable licence to use that Party's Background Intellectual Property to the extent necessary to fulfil the other Party's obligations under this agreement, and in any case only for academic and research purposes.
- 15.3 Any Foreground Intellectual Property shall be, subject to written agreement to the contrary by the Parties, the sole and exclusive property of the Party creating or developing it (or whose employee created or developed it). Each of the Parties grants to the other Party a non-exclusive, non-transferable licence to use that Party's Foreground Intellectual Property to the extent necessary to fulfil the other Party's obligations under this agreement, and in any case only for academic and research purposes.
- 15.4 In case of publications of the results of the Programme, the Parties agree to determine authorship according to accepted academic standards.
- 15.5 The distribution of the Intellectual Property arising from the PhD student project will be agreed among the parties based on the proportion of inventive contribution and the use of equipment and specialised materials employed by the PhD student.

## **16 Regulatory and Governance Matters**

- 16.1 Each Party is subject to certain laws, regulation, and governance requirements. Accordingly, each Party agrees that:
- 16.1.1 it will not treat any person or group of people less favourably than another on the grounds of race, colour, religion or philosophical belief, ethnicity, sex, age, disability, nationality, marital status or sexual orientation;
- 16.1.2 it will comply with all applicable laws and regulation relating to anti-bribery and anti-corruption including the Bribery Act 2010 of the United Kingdom and the anti-corruption policy of the other Party (if notified to it) and each will not engage in any activity, practice or conduct which would constitute an offence under the Bribery Act 2010 if such activity or practice had been carried out in the United Kingdom;
- 16.1.3 it will keep confidential information of the other Party which is confidential information and not disclose that to any third party or make use of it except to fulfil its obligations under this agreement. This clause shall not apply to information to the extent that the disclosing Party is required by law to disclose or such disclosure is expressly contemplated by this agreement;
- 16.1.4 it will comply with (to the extent applicable to it) any law that applies from time to time to the processing of personal data by either Party under this agreement, including the EU Data Protection Directive 95/46/EC, the EU Privacy & Electronic Communications Directive

2002/58/EC, Regulation (EU) 2016/679 (if and from the date that it comes into force in the United Kingdom), all national legislation (including the Data Protection Act 1998) and subordinate legislation in the United Kingdom and any applicable decisions and guidance made under any of them.. In particular, the Administering University is responsible for providing fair processing information to students on the Programme about the processing of their personal data by or on behalf of each Party for the purposes of administering and delivering the Programme, monitoring and evaluating the Programme and feedback on student performance. Such consents shall include consent to the transfer of personal data for these purposes outside the European Union where a Party is located outside the European Union. It is the intention that each Party is a data controller, however, if one Party is processing any personal data on behalf of the other Party, it shall (and shall ensure that its sub-contractors and agents) (i) take appropriate technical and organisational security measures to prevent unauthorised or unlawful processing of such information and to prevent accidental or unlawful loss, alteration or destruction of, or damage or access to such information; and (ii) comply with the reasonable instructions of the relevant other Party in relation to that data; and (iii) not transfer any such information out of the European Economic Area unless appropriate consent from the student has been obtained;

- 16.1.5 where a Party is subject to the Freedom of Information (Scotland) Act 2002 (or equivalent legislation) it may be required to disclose information relating to this agreement following a request from the public and that Party will not require the consent of the other Party to do so as it is required by law to adhere to that legislation notwithstanding clause 16.1.3;
- 16.1.6 each Party will comply with any health and safety legislation to which it is subject;
- 16.1.7 it will not take any action or omit to take any action which could, in the reasonable opinion of the other Party, affect the good reputation of the other Party because of the association between the Parties;
- 16.1.8 each Party (an “indemnifying party”) shall indemnify the other Party (an “indemnified party”) against any and all expenses, liabilities, losses, claims, damages and proceedings (excluding any indirect or consequential loss or loss of profit) suffered by the indemnified party and arising as a result of a breach of this agreement by the indemnifying party or from complaints from students in respect of the Programme where the indemnifying party is responsible in relation to such complaint or any other negligent act or omission of the indemnifying Party in relation to the Programme or this agreement.
- 16.1.9 Notwithstanding any other clause in this agreement, no Institution will be liable to the other for actions or omissions of a student that participates in the Programme.

## **17 Term and Termination**

- 17.1 This agreement takes effect on the Commencement Date and shall continue for admission onto the programme within three (3) years, with the possibility of renewal at the end of such period, subject to the Parties' agreement. Despite the aforesaid, this agreement may be early terminated according to clause 17.2.
- 17.2 This agreement may be terminated:
- 17.2.1 on either party giving the other party 6 months' prior written notice; or
  - 17.2.2 on written notice by one of the Parties if the other Party has committed a breach of this agreement and if the breach is capable of remedy, that breach is not remedied within 30 days of receipt of notice from the non-defaulting Party notifying the breach and requiring its remedy;
  - 17.2.3 on written notice by one of the Parties if the other Party has committed a material breach of this agreement and such breach is not capable of remedy (and a breach of clause 16.1.8 may be treated as such a breach for the purposes of this clause);
- 17.3 If this agreement is terminated early (in circumstances where there is no fault on the part of the Student) then each Party undertakes to put in place arrangements to ensure that the Student at that time registered on the Programme or who has accepted an offer to register on the Programme is able to complete and be assessed for the Programme and the provisions of this agreement will continue in force to the extent necessary to give effect to that undertaking.
- 17.4 Notwithstanding termination or expiry of this agreement then clauses 16.1.3, 16.1.8 and 17.3 of this agreement will continue in force.

## **18 Dispute Resolution**

- 18.1 If a dispute arises between the parties in connection with this agreement or any matter relating to it then:
- 18.1.1 either Party may give the other written notice of the dispute setting out particulars of the dispute. Following service of such notice the Programme co-ordinators will attempt in good faith to resolve the dispute;
  - 18.1.2 if the Programme co-ordinators are unable to resolve the dispute within 30 days of service of the notice, the dispute will be referred to the Head of School (or equivalent) with responsibility for the Programme in each Party who will attempt to resolve it; and

- 18.1.3 if such persons are unable to resolve the dispute within 30 days of it being referred to them, either Party make take such steps as it considers appropriate to resolve and deal with the dispute.

## **19 General**

- 19.1 This agreement contains all the terms of the agreement between the Parties relating to the matters covered by it and supersedes any other agreement, representation or understanding between the Parties on the subject matter.
- 19.2 Changes or additions to this agreement will only be valid if they are in writing and signed by a representative of each Party who has authority to agree contractual changes.
- 19.3 Neither Party may assign, sub-contract or transfer this agreement or any of its rights or obligations under it (in whole or in part) without the prior written consent of the other Party.
- 19.4 This agreement does not create a partnership or joint venture between the Parties and except as expressly provided in this agreement neither Party will enter into or have authority to enter into any engagement or make any representations or warranties on the other Party's behalf nor will they seek to otherwise bind or oblige the other Party in any way.
- 19.5 Any notice required to be given under this agreement shall be served on the recipient party by recorded delivery (where both Parties have their principal office in the United Kingdom) or by international courier (where one of the Parties has its principal office outside the United Kingdom) addressed to the other Party at the address given in this agreement and marked for the attention of the Director of Legal Services or the equivalent post holder with such responsibility.
- 19.6 If any provisions of this agreement should be found not to be valid, lawful or enforceable by a court having proper authority or if the law changes so that it becomes invalid, unlawful or not enforceable to any extent then this clause will apply. The provision (or part affected) will be treated as having been deleted from the remaining terms of this agreement which will continue to be valid. In addition, the Parties will use reasonable efforts to replace the deleted provision with a valid replacement provision which is as close as possible to the one that has been deleted.
- 19.7 If either Party delays or fails to exercise its rights under this agreement on the occurrence of any event it does not prevent that Party from exercising those rights at any time afterwards in relation to that or another event. In addition, if a Party waives its right on one occasion this does not mean that the Party has lost (or waived) these rights on a later occasion.
- 19.8 This agreement is written in English and the English language will be the language used to determine interpretation. Any notice given under this agreement will only be effective if written in English.

19.9 Subject to what is stated in clause 18 above, where a dispute cannot be solved by such rules, and is raised by Pontificia Universidad Católica de Chile, it shall be governed by the laws of Chile and shall be subject to the jurisdiction of the Chilean courts. Where a dispute is raised by University of Edinburgh, it shall be governed by the laws of Scotland and shall be subject to the jurisdiction of the Scottish courts

**IN WITNESS WHEREOF THIS AGREEMENT IS SIGNED AS FOLLOWS:**

Signed for and on behalf of the University Court of the University of Edinburgh

by.....

Authorised signatory

.....

Name Printed

At (insert town/city).....

Date.....

before this witness

.....Witness

.....Name printed

.....Address

.....

Signed for and on behalf of Pontificia Universidad Católica de Chile

By the Rector of Pontificia Universidad Católica de Chile

.....  
Ignacio Sánchez Díaz

At Santiago de Chile      Date.....

## APPENDIX TO

## GENERAL AGREEMENT

## FOR A DUAL DEGREE AT THE DOCTORAL LEVEL AGREEMENT

## SCHEDULE (Engineering)

Clause Number	Required Detail	Insert correct detail or, if not applicable, insert "N/A"
<b>Definitions</b>		
1.1	<b>Commencement Date</b>	1 <sup>st</sup> March 2018
	<b>Administering University</b>	Pontificia Universidad Católica De Chile
	<b>Partner University</b>	The University of Edinburgh
<b>Collaborative Objectives – Programme details</b>		
2.2	<b>Programme</b>	PUC Edinburgh Dual Award PhD in Engineering
	<b>Thesis description and working title</b>	<i>to be completed for each student case; see "Additional Student Memorandum"</i>
	<b>Name and contact details of student</b>	<i>to be completed for each student case; see "Additional Student Memorandum"</i>
	<b>Programme start date</b>	<i>to be completed for each student case; see "Additional Student Memorandum"</i>
	<b>Programme Co-ordinator –Administering University</b>	Dr Enzo Sauma, Pontificia Universidad Católica De Chile
	<b>Programme Co-ordinator - Partner University</b>	Prof Tom Bruce, University of Edinburgh
	<b>Thesis and other language requirements</b>	The programme language is English (only) throughout.
	<b>Place of Thesis Defence</b>	Pontificia Universidad Católica De Chile

2.7	Statistical returns responsibility	
<b>Financial Arrangements</b>		
4.1, 4.2, and 4.3	<b>Fee Arrangements</b>  <u>Tuition fee levels</u>  <b>Tuition fees payable to Administering University</b>  <b>Tuition fees payable to Partner University</b>  <b>Or other feeing arrangements</b>  (describe any applicable scholarships)	<p>The general principle is that tuition fees are payable to the Party for all periods of study based primarily at that Party.</p> <p>The annual fee for 2018 is CL\$ 5.012.000. The Administering University according to its policies will adjust this on an annual basis.</p> <p>The normal overseas student fee for “postgraduate research” applicable to the School of Engineering will apply. For 2017/18, this is £19,100 per year (12 months). The fee payable is the N/12 x annual fee, where N is the number of calendar months (whole or part) spent studying at University of Edinburgh. The Partner University according to its policies will adjust this fee on an annual basis.</p>
4.3	<b>Other costs</b>	At the University of Edinburgh, the School of Engineering Graduate School will support the student’s attendance at an international conference to the value of N/36 x £2000 where N is the number of months spent studying at Edinburgh.
4.4	<b>Other costs</b>	Is there a further split of costs between the Parties
<b>Supervision</b>		
6.1	<b>Administering University – Principal Supervisor</b>  <b>Partner University – Principal Supervisor</b>	<i>to be completed for each student case; see “Additional Student Memorandum”</i>  <i>to be completed for each student case; see “Additional Student Memorandum”</i>
6.2	<b>Time to be spent by student at each party each year.</b>	According to PUC regulatory framework, over the whole programme duration, the minimum time spent in PUC is 1 (one) year. Must not be less than that.



	<b>Supervision and other requirements</b>	<p>UoE would anticipate that a period of at least 18 months was spent at Edinburgh, this being 50% of the normal duration of the research phase of the normal Edinburgh programme.</p> <p><i>The actual arrangements will be supplied for each student case; see “Additional Student Memorandum”</i></p> <p>The student will have at least one monthly meeting with both supervisors, the supervisor at the other party will generally participate via Skype or phone. In addition, the student will have regular e-mail contact with both supervisors.</p>
<b>Assessment</b>		
7	<b>Examination process and requirements</b>	The assessment and examination processes will take place according to the process of the Administering University.
<b>Intellectual Property</b>		
15.4	<b>If student IPR in material is not to be owned by student insert agreement here</b>	Refer to Clause 15.5 in main MoA. The arrangements for IPR ownership will form part of the <i>Additional Student Memorandum” agreed before commencement of studies.</i>
<b>Regulatory and Governance Matters</b>		
16.1.3	<b>Policies of insurance to be maintained</b>	<p>Employers’ Liability or equivalent in country of jurisdiction with a cover of £5m</p> <p>Public Liability or equivalent in country of jurisdiction with a cover of £10m</p> <p>[other]</p>
<b>Term and Termination</b>		
17.1	<b>Term of Agreement – insert end date</b>	<b>This should be the period to complete standard phd including graduation</b>

17.5	<b>Anticipated Completion Date</b>	<i>to be completed for each student case; see “Additional Student Memorandum”</i>
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### SCHEDULE (Informatics)

Clause Number	Required Detail	Insert correct detail or, if not applicable, insert “N/A”
<b>Definitions</b>		
1.1	<b>Commencement Date</b>	1 <sup>st</sup> March 2019
	<b>Administering University</b>	Pontificia Universidad Católica De Chile
	<b>Partner University</b>	The University of Edinburgh
<b>Collaborative Objectives – Programme details</b>		
2.2	<b>Programme</b>	PUC Edinburgh Dual Award PhD in Informatics
	<b>Thesis description and working title</b>	<i>to be completed for each student case; see “Additional Student Memorandum”</i>
	<b>Name and contact details of student</b>	<i>to be completed for each student case; see “Additional Student Memorandum”</i>
	<b>Programme start date</b>	<i>to be completed for each student case; see “Additional Student Memorandum”</i>
	<b>Programme Co-ordinator –Administering University</b>	Dr Enzo Sauma, Pontificia Universidad Católica De Chile
	<b>Programme Co-ordinator - Partner University</b>	Prof Nigel Topham, University of Edinburgh
	<b>Thesis and other language requirements</b>	The programme language is English (only) throughout.
	<b>Place of Thesis Defence</b>	Pontificia Universidad Católica De Chile

2.7	Statistical returns responsibility	
<b>Financial Arrangements</b>		
4.1, 4.2, and 4.3	<b>Fee Arrangements</b>  <u>Tuition fee levels</u>  <b>Tuition fees payable to Administering University</b>  <b>Tuition fees payable to Partner University</b>  <b>Or other feeing arrangements</b>  (describe any applicable scholarships)	<p>The general principle is that tuition fees are payable to the Party for all periods of study based primarily at that Party.</p> <p>The annual fee for 2018 is CL\$ 5.012.000. The Administering University according to its policies will adjust this on an annual basis.</p> <p>The normal overseas student fee for “postgraduate research” applicable to the School of Informatics will apply. For 2019/20, this is £22,200 plus Additional Programme Costs of £1,000 per year (12 months). The fee payable is the N/12 x annual fee, where N is the number of calendar months (whole or part) spent studying at University of Edinburgh. The Partner University according to its policies will adjust this fee on an annual basis.</p>
4.3	<b>Other costs</b>	The student will be entitled to apply for conference travel contributions from the Informatics Graduate School travel fund.
4.4	<b>Other costs</b>	
<b>Supervision</b>		
6.1	<b>Administering University – Principal Supervisor</b>  <b>Partner University – Principal Supervisor</b>	<i>to be completed for each student case; see “Additional Student Memorandum”</i>  <i>to be completed for each student case; see “Additional Student Memorandum”</i>
6.2	<b>Time to be spent by student at each party each year.</b>	<p>According to PUC regulatory framework, over the whole programme duration, the minimum time spent in PUC is 1 (one) year. Must not be less than that.</p> <p>UoE would anticipate that a period of at least 18 months was spent at Edinburgh, this being 50% of the normal</p>

	<b>Supervision and other requirements</b>	<p>duration of the research phase of the normal Edinburgh programme.</p> <p><i>The actual arrangements will be supplied for each student case; see "Additional Student Memorandum"</i></p> <p>The student will have at least one monthly meeting with both supervisors, the supervisor at the other party will generally participate via Skype or phone. In addition, the student will have regular e-mail contact with both supervisors.</p>
<b>Assessment</b>		
<b>7</b>	<b>Examination process and requirements</b>	The assessment and examination processes will take place according to the process of the Administering University.
<b>Intellectual Property</b>		
<b>15.4</b>	<b>If student IPR in material is not to be owned by student insert agreement here</b>	Refer to Clause 15.5 in main MoA. The arrangements for IPR ownership will form part of the <i>Additional Student Memorandum</i> agreed before commencement of studies.
<b>Regulatory and Governance Matters</b>		
<b>16.1.3</b>	<b>Policies of insurance to be maintained</b>	<p>Employers' Liability or equivalent in country of jurisdiction with a cover of £5m</p> <p>Public Liability or equivalent in country of jurisdiction with a cover of £10m</p> <p>[other]</p>
<b>Term and Termination</b>		
<b>17.1</b>	<b>Term of Agreement – insert end date</b>	<b>This should be the period to complete standard phd including graduation</b>
<b>17.5</b>	<b>Anticipated Completion Date</b>	<i>to be completed for each student case; see "Additional Student Memorandum"</i>

