Equality and Diversity Committee Minutes  
2.30pm, 4th February 2015, Room 1.15

**Attendees:** Mirella Lapata (Chair), Mirjam Wester, Christophe Dubach, Clare Llewellyn, Anda Nicolson

**Apologies:** Vashti Galpin, Ram Ramamoorthy, Steve Scott, Owen Gillespie

<table>
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<tr>
<th>Summary</th>
<th>ACTION</th>
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<td>1. <strong>Update from Vashti:</strong> ML reviewed this. No additional action required.</td>
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<td>2. <strong>Budget:</strong> Budget document sent by SS reviewed. Committee noted that there is very little room in the budget this year.</td>
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| 3. **Jamboree:**  
  - £6000 budget in total – last year was £8800  
  - Organisers have been chosen – Chris Lucas, Shay Cohen and Marguerita Chli  
  - They have produced a draft programme for a two day event  
  - Representatives required for postdocs and students, MW and CL to find – ACTION  
  - AN to be admin support for the event and will arrange a meeting with organisers – ACTION | MW/CL AN |
| 4. **Athena SWAN award**  
  - Discussion of if we should apply this year or wait till next year to aim for the next level up.  
  - ML spoke about Inspire summer workshop in 2016 which will invite 25-30 high school girls to the Forum. This kind of event will help raise our profile in aiming for the next level of award. | |
| 5. **Next meeting date:** | To be confirmed. |