

## **Minutes of ILCC/HCRC Staff Meeting**

**Wednesday 12<sup>th</sup> June, 2013, 1pm.**

### **Attendance**

Steve Renals (Chair), Caroline Hastings, Maria Mackenzie, Alex Lascarides, Rob Clarke, Mirjam Wester, Johanna Moore, Henry Thompson, Mark Steedman, Robin Hill, Miles Osborne, Charles Sutton, Bonnie Webber, Annie Louis, Colin Matheson, Nicola Drago Ferrante

Apologies were received from Ewan Klein, Jon Oberlander, Simon King, Ron Petrick, Robin Lickey

### **1. Director's Report**

Chancellors Fellowship- Two appointments in ILCC – Shay Cohen and Chris Lucas.

There have been a number of CDTs proposed to EPSRC. Four have made it through to the second round. These are data science, robotics, multi core and medical.

It was reported that last year, the institute had some extra money and was able to support the travel costs for twelve PhD students to attend conferences. We have also been able to contribute to PhD studentships. It was noted that money may be available to cover travel costs in connection with attending EU negotiations although SICSA funding may also be available for this.

### **2. Finance Report**

Caroline reported that since January 2013, there have been nineteen proposals submitted, and six awards.

It was reported that the Institute account is looking healthy. This year, ILCC allocated £18,000 for student stipends, £7,000 on Seminar support, £10,000 on travel and £10,000 on other costs including conference registrations. There is £50,000 to carry forward to next year to support students over the three financial years. We can also fund one trip per student.

Next year, the institute will be able to fund three students from the G account.

### **3. Visitors**

A discussion took place regarding bench fees. ILCC are open to accept visitors and may be able to waive bench fees. Clarification is sought on whether fees can be waived if the university has a partnership with the other university. The main constraint is with the lack of desk space.

#### **4. PhD applications and selection**

It was reported that 75 applications have been processed since September 2012. Of these, 17 have accepted an offer, 24 have been rejected, 2 held over until next year and 32 are awaiting a decision.

The students are being funded in the following way:

3 funded by ILCC

1 DTA

1 NST

1 EU Grant

1 CSC

2 POT

1 Commonwealth Fellowship

1 (part time) company funded

1 Saudi Government

1 Omani Government

2 PCD

1 Erasmus

1 PPLS

The DTA currently have funding available for UK students. Steve advised the group to let the MSc students know. This funding is available to UK nationals or EU nationals who have been resident in the UK for three years by the time they take up the award. The money needs to be spent by December 2013 and can-not be carried over.

A discussion took place about the need to reduce the time applicants have to wait. It was reported that applications for funding need to be made by 1<sup>st</sup> December. However, the university does not make a decision until May, which is too late for some students. It was felt that for American applicants in particular, that they should be informed by mid April. It was also reported that there should be a waiting list for those who may be accepted.

#### **5. Any other business**

Michael Rovatsos would like to talk to the group at the next meeting.

#### **6. Date of next meeting**

The next meeting will take place in September. Date to be confirmed.