
Meeting
IPAB Staff Meeting

Date
Thursday, 3rd September 2015

Attendees

(SV) Sethu Vijayakumar
(SS) Steph Smith (minutes)
(BW) Barbara Webb
(IV) Ivan Vladimir
(BF) Bob Fisher
(VF) Vittorio Ferrari
(SR) Subramanian Ramamoorthy
(TK) Taku Komura
(MF) Maurice Fallon
(JU) Jasper Uijlings
(MM) Michael Mangan
(AL) Alex Lascarides
(HL) Heather Low
(JP) Joanne Pennie

Apologies

(JM) Johanna Moore
(MH) Michael Herrmann

Place
2.33, IF

Time
12:30

1. Minutes of last meeting

The minutes from the previous meeting, held 23 September 2014, were agreed as accurate with no amendments.

2. Arrivals and Departures

Margarita Chli left her position as Chancellor's Fellow with effect from 21st June 2015 to return to Zurich.

New arrivals and visitors to IPAB include:

Benjamin Risse (Research Assistant – Barbara)
Miaojing Shi (Research Assistant – Vitto)
Michele Volpi (visiting from Uni of Lausanne – Vitto)
Eric Barnhill (visiting from Clinical Research Imaging Centre, UoE – Bob)
Jun Nakanishi (visiting from ? – Sethu)
Kenichi Fujimoto (visited from Uni of Tokushima – Sethu)
Andreas Orthey (visited from LAAS-CNRS – Sethu)

- Volunteering at the events to attract discount price

5. New Building Plans

IPAB will be allocated space on the ground and 1st floor of the new building when it is complete and ready for use. There will be purpose built space for the humanoid and for labs.

People numbers and required moves are not yet known. Further discussions will be needed at a later date regarding this item as and when the project progresses.

6. Proposal of Institute Name Change

The group discussed the possibility of changing the Institute name from IPAB to something that included robotics/computer vision' in the title.

There were a number of points raised regarding this both for and against the change and it was agreed that a separate meeting would be required to discuss this matter fully.

Alex advised that ILCC implemented a name change and it may be useful to discuss with them in the first instance how much work was involved and the benefits/disadvantages they have experienced. Maurice and Bob will take this forward.

BF and MF

7. IPAB Seminars

Jasper Uijlings will continue in his role as schedule co-ordinator. The first draft of the new schedule which commences on 1 October 2015 has been issued to IPAB members. The group were reminded to check the allocations and inform Jasper of any changes.

ALL

It was agreed that the current workshop format is working well and will continue forward in the same way.

Steph will update the webpage and Google calendar with date allocations as necessary and the events will continue to be advertised as before with the addition of CDT students to the mailing list.

SS

Bob reminded the group of the talk page which is now live. Talks, workshops and seminars across all the Informatics institutes should be included on the page:-

<https://talks.is.ed.ac.uk/>

take the format of an Institute party in the Forum in place of the usual Christmas lunch outing.

SS

Steph will check MF2 availability and obtain catering quotes and feedback to Sethu – further details of the event will issue in due course.

12. AoB

Sethu announced to the group his decision to step down as Director of IPAB. Barbara Webb will take over this role. There were no objections to Barbara's appointment and an official transition date of 1st January 2016 was confirmed.

Bob led thanks from the group to Sethu for his contribution to IPAB as Director over the years.

Sethu will continue in his role as Director of Edinburgh Centre for Robotics.

As part of his sabbatical, Bob will be in Australia for the period 28 September to 15 November 2015.

ALL

Ram is planning a sabbatical period from January 2016 to December 2016.

The group were reminded that anyone considering applying for sabbatical should discuss their intention to apply with the Director in the first instance.

SS and
SV

13. Date of next meeting

No date has yet been set for the next meeting. Steph will liaise with Sethu and details will be issued in due course.

14. Student reviews

Tier 4 Attendance and Engagement Monitoring policy

Alex reminded the group of the importance of the Tier 4 Attendance and Engagement Monitoring policy and that failure to comply with these policies could cause the University to lose its Tier 4 Sponsorship (Overseas fees from Tier 4 students bring £95M to CSE alone).

Student reviews were conducted at this point and recorded in separate document.

Alex brought to the groups attention an email which was issued highlighting a new development in terms of submitting thesis in that this

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