
Meeting
IPAB Staff Meeting

Date
Thursday, 30th August 2018

Attendees

Barbara Webb (Chair) (BW)
Vladimir Ivan (VI)
John Pisolkas (JP)
Hakan Bilen (HB)
John McAleese (JMc)
Michael Herrmann (MH)
Ram Ramammoorthy (Ram)
Jodie Cameron (JC)
Steph Smith (SS)

Place
IF 1.15

Time
2pm

	Actions
<p>1. Minutes of last meeting</p> <p>Minutes from the last meeting were agreed as accurate. No amendments required.</p> <p>2. Matters arising</p> <p>GIMM visit – suggestion Alex could provide a summary on progress.</p> <p>3. Arrivals and Departures</p> <p><u>Visitor</u> Alvara Fernandez Millara - 6 week visit from Uni of Oviedo, Span. Host: Bob Fisher</p> <p><u>Departures</u> Daniella Pacella – RA</p> <p><u>Current Post-docs within IPAB (info held with HR)</u> Martin Asenov Cillian Brewitt Divakaran Divakaran Cian Eastwood Evrpidis Gkanais Roman Goulard</p>	

Vlad Ivan
Hsiu-Chin Lin
Rita Pucci
Quentin Rouxel
Simon Smith-Bize
Radim Tylecek
Wouter Wolfslag
Guiyang Xin
Yiming Yang
Yongxin Yang

4. New Grants, Proposals, Research Opps

Ram – Turing sponsorship TBC
Ram – Huawei, small project (surgical side)
Vlad – City Deal approved. Vlad will issue an email with more info.
Hakan – PhD funding from Toyota Belgium

5. Budget and Resources

Apologies from Ruta.

Ideas for potential spends are welcome and should be sent to Barbara for consideration.

6. Business Development

Oculus – Taku

Close to finalising agreements for 2 animation related projects.
Total for both projects over 3 years would be £787,937.

Nvidia – Taku

Licence agreement for Motion Capture data with NVIDIA was finalised August 2018.

Automated Insect Farms (AIF's)

John met with 3 students regarding a commercial idea regarding AIF's. Intention to submit a proposal to RAS CDT Innovation Support Funding Call. Strong proposal, John will liaise with students regarding developmental suggestions.

Invention disclosure

Taku has submitted a new invention disclosure on the latest piece of technology (Mode-adaptive Neural Networks for Quadruped Motion Control). He Zhnag and Sebastian Stark named as inventors.

7. IPAB webpage

Ram - Turing fellowships

Move to Bayes/details of new locations

Michael Herrmann – Guest professor

SIGGRAPH presentation

Tim Hospedales student – best paper

8. Teaching

No issues raised.

9. IPAB space

Bayes Centre is now open and operational.

Desk allocation

IPAB Student space is now at full capacity as are visitor desks.

Desk allocation continues to be managed by IGS (students) and HR (Staff).

Clean Lab policy

Vlad is encouraging a clean lab policy for the IPAB lab spaces. This includes cleaning up after use and no food or drink to be consumed within the labs.

Complaints

If anyone has feedback/complaints regarding Bayes, please send the details to Vlad to compile and raise.

10. IPAB Seminars

The first seminar from the new 18/19 schedule will take place on Thursday 26th September. Talk details will follow in due course.

11. Student Issues

John Pisokas is looking at arranging the next Firbush trip for November 2018. John will liaise with Firbush and level 1 admin.

12. Admin issues

Admin support – Bayes

Admin support for IPAB members located in Bayes will continue from the level 1 admin office staff.

Vittorio Ferrari's old room (1.40, IF)

This room continues to be an Informatics Forum owned room, managed by Human Resources. This room is too large for single occupancy use and may become a 3-4 person RA room. Nothing confirmed yet.

13. Socials

IPAB welcome event

The IPAB welcome event will take place on Thursday, 13th September at 4pm. The event will be held in G.07 and will be a joint welcome along with CDT staff and students. This event is open to all IPAB members. Steph to issue invite to IPAB members.

SS

Winter social

Possible Furbush trip for November – John Pisokas arranging.

JP

14. Directors Business

Procurement

Procurement continues to be an issue. Once in post, the newly appointment Head of Finance and Administration will be looking into procurement as a high priority.

15. AOB

School Work Experience

Ram has a work experience pupil coming from George Heriot's. Steph will contact HR to determine what needs to be done in preparation of this visit.

SS

16. Date of next meeting

Next meeting and student reviews

The next meeting is scheduled to take place on Thursday 27th September, followed by the student review meeting at 3pm.

Director of Bayes Centre

Michael Rovatsos will be invited to attend the next staff meeting.