

Proposal for Policy Update: Penalties for Late Course Work

The School policy for the late submission of course work does not take account of Assessment Regulation 28.1 where course work that is a “substantial component of the course” is penalised by 5% per day, up to a maximum of seven calendar days.

The Committee are asked to consider and approve a definition of “substantial” in the context of this regulation to clarify the existing School policy, the proposed threshold is that any single course work that is worth at least 10% of the overall course result should be subject to 5% per day late penalty.

References:

School Policy for the late submission of course work:

<http://web.inf.ed.ac.uk/infweb/student-services/ito/admin/coursework-projects/late-coursework-extension-requests>

Assessment Regulations (Assessment Regulation 28.1):

<http://www.ed.ac.uk/academic-services/policies-regulations/regulations/assessment>

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