



Project Safety Checklist

This form must be completed prior to the commencement of a project and submitted if you answer 'Yes' to any of the following listed questions and / or if you have any health and safety concerns regarding your project.

Returns should be submitted to David Hamilton, Appleton Tower room B.126C or electronically by mailing this form as an attachment to dch@inf.ed.ac.uk

This form can be found at: <http://web.inf.ed.ac.uk/infweb/health-safety/policies-procedures/induction-training>

It is the student's responsibility to act in accordance with the school safety policy: <http://web.inf.ed.ac.uk/infweb/health-safety/policies-procedures> and carry out their work in a safe manner in order to prevent injury or ill health either to themselves or to others who may be affected by their acts and omissions.

1. Personal data and details of project

Forename(s):	
Surname:	
Supervisor:	

Title of project / experiment:	
Location(s) of activity:	
Starting date:	
Proposed finishing date:	

Brief description of project / experiment:
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2. Nature of possible hazards

Hazardous substances Are chemicals / substances hazardous to health to be used? (e.g. irritants, toxins, flammables etc.) If YES, please list chemicals / substances to be used:	Yes	No
Biological substances Are biological substances to be used? If YES, please list biological substances to be used:	Yes	No
Work with animals / invertebrates Does the project involve working with animals or invertebrates? If YES, please list animals or invertebrates to be used:	Yes	No
Electricity Will the use or construction of any equipment expose the user / builder to voltages greater than 30v?	Yes	No

Radiation		
Are radiation sources to be used (e.g. laser, alpha particle sources)?	Yes	No
Other hazards		
Are any of the following to be used?		
robotic equipment	Yes	No
power tools	Yes	No
hand-held tools	Yes	No
Does the project involve:		
lifting of heavy or bulky items?	Yes	No
soldering?	Yes	No
working at height?	Yes	No
<p>If there are any other activities that you will be carrying out as part of this project that you think are potentially hazardous or that you have safety concerns about please list below:</p>		

