Research Committee Minutes
12pm, 3rd January 2016, Turing Room, Informatics Forum

Attendees: Michael Fourman (Chair), Johanna Moore, Nigel Goddard, Pim Totterdell, Murray Cole, Martin Wright, Jon Oberlander, Keith Edwards, Vashti Galpin, Julie Young, Anda Nicolson (secretary)
Apologies: Michael Rovatsos, Steve Renals

	Summary	ACTION
1.	**Approval of previous minutes** Minutes from the meeting held on 4th November 2015 were approved.	
2.	**Matters Arising from previous meeting** 1. **Research Fish.** A rolling programme for compliance with Research Fish requirements will be implemented. PT will report to Heads of Institute when people are non-compliant.	
3.	**Success stories** The committee agreed to send Steve Renals and Mike O'Boyle's grants to College as success stories. A general discussion was held about highlighting newsworthy stories to College prior to grant information being received by JY (for example, the recent signing ceremony with Hitachi) **Action:** PT/JY to look at news successes for College and agree a mechanism for reporting these. MJW highlighted that Strategy Committee noted that when Research Committee is not held there is no method of sending success stories to College. It is suggested that when this happens that DoPs, Director of Research and Head of School should review the cases.	PT/JY
4.	**ERI KPIs** The document circulated shows a success so far this year as although we have applied for less funding than at this point last year, we have had more success. This is looking good so far but we must encourage people to remain focused on grant applications.	
5.	**Update on Impact work** In preparation for REF 2020, work is currently being undertaken to interview people who contributed to our impact case studies for REF 2014 - to assess which of these might form the basis of REF 2020 impact cases. The data from these initial interviews should be available next week. We now plan to collate new case studies with potential for the next REF, and will soon be ready to interview other staff. **Action:** MF to send email to Research Staff highlighting that this is being done and that Heather/Raquel will be in touch with them. **COMPLETE.**	MF
6.	**Stern review** Lord Stern's review of the Research Excellence Framework is taking place and a call for evidence has asked for a feedback by 24th March. We should feed into this via College. **Action:** AN to circulate the link to the call and add Stern review response to the agenda for the next meeting of this committee.	AN
7.	**Grant sharing** Paper C, circulated by PT was discussed. The only additional suggestion from the committee was the addition of an abstract.	

	PT confirmed that nothing would be put online without the express consent of the PI. This process will begin this month, using the information in the circulated Success Stories in conjunction with the appropriate PIs.	
8.	**Open access update** Springer has introduced a new national agreement with UK universities, to make our publications "open access" in more Springer journals. PT highlighted the existence of a website called *Think, Check, Submit*. This allows people to check to ensure that they are not submitting work to a bogus journal. **Action:** PT to circulate the link to this site. HoIs to circulate among their institute.	PT/HoIs
9.	**Any other business** **Papers process:** AN confirmed that from next month, all papers will be uploaded to our website ahead of the meeting, unless there are items which are strictly confidential. These will be circulated by email. No printed copies will be provided unless requested ahead of the meeting. **Prevent duty:** MJW highlighted the new Prevent Duty which related to the government's anti-terrorism strategy. In research terms, anything which may be flagged under Prevent will go through the Ethics Committee, protecting staff and students by evidencing approval of any potentially controversial research. KE noted that collaborations with international partners could have implications if restricted items were involved e.g. robotics components. **Leverhulme Leadership Awards:** The College deadline for this is 11th February. **UK/France joint PhD programme:** This is a programme which funds 10 PhD students – five in France and five in the UK. **Action:** MF to send information on this to Nigel Topham. **COMPLETE.**	MF
10.	**Date of next meeting** 9th March 2016 at 11am, Turing Room	