MINUTES OF MEETING
of the
RESEARCH COMMITTEE
held on
Monday, 1 October 2014
12:00 pm – 1:00 pm
Turing Room

Present:
Mike Fourman (Chair), Murray Cole, Jane Hillston, Nigel Goddard, Steve Renals, Michael Rovatsos, Tamise Totterdell, Marjorie Dunlop (Secretary)

Apologies:  Markus Guhe, Johanna Moore, Michael Rovatsos, Sethu Vijayakumar, Julie Young

AGENDA ITEMS

Item 1 – Approval of Minutes of previous meeting
The Minutes of the meeting of 3 September 2014 were approved.

Item 2 – Matters arising (from meeting of 5 May 2014)
d) Profile Pages
   These need ongoing work and support.
   
   Action
   TT to send updated lists of names (those still to submit) to HoIs
   
   Action
   HoIs to advise their people as to who is still to submit

Item 2 – Matters arising (from meeting of 2 June 2014)
Item 4 – Applications and funding profile
a) Funding profile
There was discussion about the Informatics funding profile especially a longer term view. ERI provides six and twelve month figures. It was suggested that successes should appear on the web, report 1-2 to College (Lesley to forward to the Principal). It was pointed out that the highest profile is not necessarily the largest amount of money. KM should be made aware of prizes, fellowships, etc. We should make sure that we are presenting our research externally. All success stories will appear on web pages.

   Action
   TT to speak with Effie McDonald about NG’s grant
   Actioned

   Action
   TT will request suitable text from people
   Actioned
b) Reporting funding profile
There was discussion about the feasibility of reporting the funding profile of the grants (ie., start date to spend date to end date). This should be feasible in Summer 2015 with Armas but does not appear possible at present.

**Action**  
TT and JY to discuss before next meeting  
**Actioned**

**Action**  
JY to speak with Janet Ball at ERI  
**Actioned**

c) Informatics research successes
There was discussion as to which options should be reported to College

**Action**  
JY to inform College  
**Actioned**

**Item 5 – Open access; open data**
TT spoke on behalf of KM as to the system used by Informatics. There are a few paid open access papers; it is preferable to use the online version rather than the publisher version. KM are in the process of determining what they have/don’t have; about 1/3 of the papers in the system are journals and conference papers and some are too old. KM is able to retrieve papers for staff personal pages. Informatics’ preference is for ‘green’ publishing. EPSRC requires open data; EC is trialing open data on some H2020.

**Action**  
NG to speak with TT about his paper  
**Actioned**

**Item 6 – Internships**
There was discussion about the hiring of interns. LFCS has a scheme whereby there is money for staff to take on an intern. Equality and diversity employed one intern this year. There is a University policy about hiring interns and it is best to ask Portfolio Managers for assistance as they are familiar with the various hiring requirements.

**Action**  
MF will send email to advise DoIs  
**Actioned**

**Item 7 – Web presence**
MF is on the Web Strategy Committee. It was suggested that, if there are any issues from a research point of view, they should be sent to MF. Informatics’ current web pages are on a central research system (a Polopoly system).

**Action**  
MF to have first look, then MF and TT, then possibly DoIs  
**Actioned**
Item 8 – Any other business

   c) **Annual impact competition**
   There was discussion about this competition (how to proceed, who are the competitors, people to involve). There is a £1,000 budget.

   - **Action**
     MF to discuss structure with BF
   - **Drop**

   - **Action**
     Stephen Gilmore to check dates of previous assessments
     - **Actioned**

   d) **Technical reports**

   - **Action**
     MF to liaise with TT

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**Item 3 – Convenor’s report – RAEng Fellowships; EPSRC Framework (Paper A)**

The paper was discussed and clarification was required on various items:

   a) **Doctoral Training Partnership funding**
      Will switch to funding for 2 years; starts in 2017

      - **Action**
        MF to ask Andy Mount for clarification

   b) **Impact Acceleration Accounts**

      - **Action**
        MF to query College Research Committee as to who reviews these; could this fund BDEs

   c) **Pathway to Impact on Research Grants**
      College runs workshops on how to write pathways to impact. They should be specific to the project.

      - **Action**
        TT to contact NG and Julie Young regarding a repository of projects, PIs, etc

      - **Action**
        MF to investigate an appropriate repository

      - **Action**
        MD to include ‘expertise, boilerplate’ as an item on the agenda for the General Meeting

   d) **Chancellor’s Autumn statement**
      - **Data Analytics**

      - **Action**
        MF to ask Andy Mount for clarification on this statement
Item 4 – Informatics Success Stories (Paper B)

There was discussion of options as to Paper B.

Action
TT to inform College

Item 5 – Any other business

a) Turing Institute
Following an update by MF on the Turing Institute Bid, the Committee discussed various strategies (Informatics and Mathematics, CDTs, list of partners, list of people, number of words allocated to Informatics).

Action
MF to speak with Richard Kenway and Maths

Action
SR to send CDT case for support to Research Committee

Action
MR to send CDT case for support (Pervasive Parallelism) to Research Committee

Action
MF to query Richard Kenway re business partners

b) Success stories on Web
There was discussion about how to encourage/prompt people to send newsy items for posting on the Web.

Action
TT to speak with Effie

c) Reporting funding profile
There was further discussion about the feasibility of reporting the funding profile of the grants.

Action
TT to send ERI report to MF

Action
MF to speak with Julie

d) Current Web pages
It was decided that everyone should be reminded to look after their own web pages and keep them up to date.

Action
MF to email research staff
c) Annual impact competition

It was decided that the process for selecting the prize winning entry would be for the Research Committee to see the submissions and then make a decision. Johanna would announce the prize winners.

**Action**

MF to check funding with Neil McGillivray and Johanna Moore

**Action**

MF to forward an edited version of the email from Dave Robertson (via Jane Hillston on 1 October 2014) to Staff and Students

f) Internships

It was suggested that we could take advantage of funders such as Nuffield, Leverhulme, Carnegie.

**Action**

MF to advise DoIs to pursue these

g) Grants and funding initiatives

There was an initial discussion on how best to utilize the wealth of knowledge within Informatics (admin and research staff) to assist with grants and funding initiatives.

**Action**

Agenda item for next meeting

h) System for reporting on grants

TT spoke about the RCUK system for reporting on grants. Research Fish account is replacing ROS (Research Output System).

**Action**

DoIs to encourage people in their institutes to activate/delegate their accounts

**Action**

TT to share list of RCUK grant people

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**Item 9 – Date of next meeting**

The date of the next meeting will be Wednesday, 5 November 2014, 12:00 pm to 1:00 pm in Room 4.31/4.33.