



Welcome to the School of Informatics!

Informatics Student Homepage: <http://web.inf.ed.ac.uk/infweb/student-services/ito>

Throughout your Taught Masters degree you will find information relevant to your studies on our web pages, from weekly lecture notes to instructions on submitting your dissertation. We hope that the following links help you to navigate the Informatics web pages, to find the information you're looking for. If you need any further help, please contact the Teaching Organisation who will be happy to advise.

Registration, Matriculation and Student Card Collection

Before you arrive, you should have completed the online registration form which is available via your MyEd portal in the Student Personal Details channel around 4 weeks before your programme start date. Full information is available on the Student Support website:

<http://www.ed.ac.uk/student-systems/support-guidance/students>

If you have not already received your student card, you can collect it from the University card collection event at the Main Library, George Square during the following times:

- Saturday 9th September 2017: 12:00 – 16:45
- Sunday 10th September 2017: 10:00 – 15:45
- Monday 11th – Friday 15th September 2017: 9:15-16:45
- Monday 18th – Friday September 2017: 9:15 – 16:45

The Welcome Week events schedule for MSc Taught students can be found online at:

<http://web.inf.ed.ac.uk/infweb/student-services/ito/students/taught-msc-2017/welcome>

Meeting your Personal Tutor, Confirming Attendance and making Course choices

During Welcome Week (Monday 11th - Friday 15th September) you should arrange a one-to-one meeting with your Personal Tutor. Information on how to prepare for your one-to-one meeting and how to contact your Personal Tutor is included in the School's Personal Tutoring Statement: <http://web.inf.ed.ac.uk/infweb/student-services/ito/admin/personal-tutoring-statement>

At the meeting, your Personal Tutor will confirm your attendance and discuss your course choices. Please note: You will not be fully matriculated as a student until you have confirmed your attendance. You must have arrived and had your attendance confirmed before **17:00 on Friday 29th September 2017**. After this date you will be referred to the College Office and you may not be permitted to commence your studies:

<http://www.ed.ac.uk/student-systems/support-guidance/students/matriculation>

Degree and Course information

Taught MSc Student Handbook – it is essential that you read this: <http://web.inf.ed.ac.uk/infweb/student-services/ito/students/taught-msc-2017>

http://www.drps.ed.ac.uk/17-18/dpt/drps_inf.htm

The Degree web page provides links to all the degree programmes available to taught students in the School of Informatics. The Degree Programme Tables are linked from each degree, and are an essential resource to check that your course choices comply with the requirements for your degree.

Course list - a complete list of all courses taught by the School of Informatics can be found here:

<http://course.inf.ed.ac.uk/>

Details of the course content and assessment can be accessed by clicking on the 'Course URL' and 'EUCLID Code' links for each course. This will also take you to the course web page where lectures and course work will be published throughout the year.

Informatics Lecture Timetable - <http://web.inf.ed.ac.uk/infweb/student-services/ito/admin/timetables/lecture-timetable-2017-18>

Course Registration

<http://web.inf.ed.ac.uk/infweb/student-services/ito/students/taught-msc-2017/programme-guide/registration>

You should meet with your Personal Tutor to discuss your course choices before you submit your course choices to ensure they comply with your degree by 17.00 on Friday 23rd September (Week 1):

http://www.drps.ed.ac.uk/17-18/dpt/drps_inf.htm

The Teaching organisation will register your courses and you will be able to view them through your MyEd Portal. Your course choice for semester 1 is final by the end of week 2, semester 1; your semester 2 course choice is final by the end of week 2, semester 2.

Computing Facilities

<http://web.inf.ed.ac.uk/infweb/student-services/ito/students/taught-msc-2017/student-support/facilities/computer-labs>

A list of Informatics computing facilities available in Forrest Hill (FH) can be found at the above link, including instructions on how to use the “flip desks”.

Contacts

Informatics Computing Support

<http://www.inf.ed.ac.uk/systems/support/form/>

Contact the **Informatics Computing Support** team if your enquiry is related to a technical problem.

Informatics Teaching Organisation (ITO)

<http://web.inf.ed.ac.uk/infweb/student-services/ito/contacts>

Contact the **Informatics Teaching Organisation (ITO)** using the ‘Internal enquiries’ Contact Form if your enquiry is related to course administrative matters, for example if you need to change your course choice, or request an extension for course work. You can also report any building maintenance issues relating to Forrest Hill Levels G, 1 and 3 to the ITO. If you are unsure who to contact regarding your question, please ask the ITO and we will be able to direct your enquiry.