

Equality and Diversity Committee Minutes
12pm, Wed 5th April 2017
Turing Room



Attendees: Johanna Moore (Chair), Aurora Constantine, Vashti Galpin, Jane Hillston, Kasia Kokowska, Martin Wright, Julie Young, Lorna Adams (Secretary)

Apologies: Vaishak Belle, Lindsay Brown, Carol Dow, Christophe Dubach, Guido Sanguinetti, Ajitha Rajan, Ram Ramamoorthy

	Summary	ACTION
1.	Welcome and apologies JM opened the meeting and apologies were noted	
2.	Approval of previous minutes and matters arising The minutes of the last meeting held on 18 th October 2017 were approved. Staff Survey – This has been completed and VG has undertaken to do the analysis of the data. It is intended to present the results to the next (June) meeting of this committee. Student Survey – NH and LA will do this asap. Will also check when the University wide survey comes out, so as to avoid “survey fatigue”. Widening participation – We will be running a robotics workshop on 27 th April for SIMD pupils between 10-12 years old. It was noted that not many Edinburgh schools are interested in these types of events. However, if we were to provide transport to and from IF, this could make it more appealing to a wider range of schools (Bathgate, Livingstone, Glasgow, etc), that would not normally get an opportunity to visit us. Ada Lovelace Day in October – This is a female only event. KK is keen for us to host an open day and to make it a broader event, with various talks and workshops on the day. KK/JH will speak to Jim Ashe first, to ensure that we do not have clashing Informatics Ventures activities for this event.	VG NH/LA KK/JH
3.	Remit and Membership MW tabled the draft proposal at the meeting. It was suggested that the “term of office” for staff members should be three years, renewable. MW will update the document accordingly. We do not have any student representation on the committee, however, JH advised she had some willing volunteers for PGR representatives and would forward these to MW. Action: We will put out a further call asking for volunteers to join the E&D Committee.	MW JH MW
4.	Provision of alcohol at student and staff events MW raised concerns about the prominence given to the availability of alcohol at some events and in promotional messages about the events. There could be a perception that the provision of alcohol at IF events could be an incentive to attend these events, which may have the effect of discouraging attendance by some staff and students. In promotional material for School events the availability of alcohol should not be given undue prominence and that the availability of suitable non-alcoholic alternatives should also be made clear. Action: MW to draft suitable wording to include in the School Events policy.	MW
5.	Jamboree The Informatics Jamboree will be taking place on Friday 13 th April in the Forum. There will be a scientific bit, as well as a fun element : http://edin.ac/informatics-jamboree	

	<p>It was noted that this event is about community building and inclusivity, which it is why it is relevant to this Committee.</p> <p>Action: KK will send a reminder out to the School and will also make it clear that there will be some light snacks after the afternoon’s activities and before the ceilidh, but not any substantial food served at the event.</p>	<p>KK</p>
<p>6.</p>	<p>AOB</p> <p>Asperger’s Awareness Training – LA advised that the training had taken place on 8th March. However, due to the strike, less than half those who had originally signed up, attended on the day. Kathy Smith (Specific Learning Difficulties Advisor, Student Disability Service) who ran the session, has offered to do it again. Action: LA will confirm a new date and will circulate to the School in due course.</p> <p>Student Accommodation and problem of widening participation – JM advised that this was raised by Principal at the recent ASG meeting, however, there is no solution to this issue yet.</p> <p>New Equality and Diversity Co-ordinator – MW advised that Bob Fisher will be taking on this role from 1st August 2018. It is intended that this group will meet three times a year.</p>	<p>LA</p>
<p>7.</p>	<p>Date of next meeting The next meeting will be on Wednesday 20th June 2018.</p>	