

SCHOOL OF INFORMATICS

Strategy Committee

Wednesday 22 August 2018

Restructuring of Research Services, Finance and Administration

Author: Martin J Wright – Director of Professional Services

Background

Following a review of support needs in the areas of Research Services, Finance and Administration, a decision was made to create two new posts of Head of Research Services, and Head of Finance and Administration, to replace the previous role of Head of Finance and Research Services.

Action requested from the committee

Strategy Committee is asked to note the revised structure and responsibilities.

Research Services, Finance and Administration

The objectives of the restructuring are:

- Address the impacts of substantial growth in staff numbers, research income and student numbers and student fee income, within the School, in recent years
- Provide additional strategic and management support to Director of Research
- Provide additional support in planning and preparation for REF 2021
- Provide additional resource for management, reporting and forecasting of School finances, including financial analysis and modelling
- Provide School-level expertise in procurement and data regulation and protection

Equality and diversity implications: University policies and process will be followed in the recruitment process to the new posts.

Resource implications (staff, space, budget): The School has made budgetary provision for the new posts. No additional space needs are anticipated as an unfilled (UE04) vacancy in the Research Data Management team will not be replaced, creating a 'spare' desk to be used by the Head of Research Services.