

Health and Safety Committee Agenda

**6 December, 2017, 2.00pm
Rm 5.42, Informatics Forum**

1.	Previous minutes and matters arising
2.	AON visit: Review of where we are with regards to their suggestions from last visit
3.	Informatics Fire Steward and First Aid cover
4.	Risk Assessments
5.	Accident Report
6.	PIs not providing the relevant risk assessments for equipment they bring in to the building and students using this equipment with no indication they have been made aware of the risks
7.	Failure to complete H&S tours of Informatics areas this year
8.	Winter temperatures in internal Informatics Forum rooms – complaints of not enough cool air coming through the floor vents
9.	Build-up of items in offices that are not owned by any of the occupants
10.	Build-up of items in open areas, whose owners are unknown
11.	Rodent issue in Wilkie Building
12.	Dust levels complaint regarding Appleton Tower
13.	Forthcoming disruption in Charles Street and Charles Street Lane
14.	Removal of “emergency” (analogue) phone lines
15.	Remit of Membership
16.	AOB
17.	Date of next meeting

Apologies: