Paper A - Reports from working groups - 2022-10-31

Teaching admin working group (Tim)

SUGGESTION - can we rename this as there is no working group and it really should cover more than just teaching admin – it's more like business process admin support or something catchy like that

DONE - System supporting the collection and dissemination of courseworks, the deadlines, related feedback dates, and late penalty rules was deployed in use for 2022/3.

DONE - Folding back of support and enhancements for Course statistics tracking (request and requirements from Sharon) and resource planning into PIP was done for early September.

DONE - Before start of Semester required changes to Sortable List to support phantom courses.

DONE - TSP contracts now done through P&M (process managed by InfHR), continuing to use Theon for 2022/3 timesheet submissions (manual re-entry into P&M by InfHR from auto-generated monthly spreadsheet).

ONGOING - Implementation of changes for IGS to manage funding data and reporting in relation to the third phase P&M rollout for the 2022/3 admissions cycle. Deferred over POTEA appearance, work continuing on reporting changes (and migration to PIP).

ONGOING - (not just Teaching Admin) Document on replacement of Theon and related services, draft with DoT, DDoT (curriculum) and HoC. Work started on some aspects.

ONGOING - (not Teaching Admin) Work relating to the new HR Data feed and local receiver API and the subsequent re-integration work. Deferred to mid-October. Testing successful but issues with LIVE deployment (attempted 14/10/22). Re-testing and deployment now in late October.

ONGOING - Course/Duties cycle spreadsheets management support. Had meeting to scope. Need to make an implementation proposal.

NOT STARTED - Review of TSP duties and integration with P&M for 2023/4.

NOT STARTED - Review of automated mailing lists and management is needed (this goes beyond just teaching admin however).

NEW - Review of course group attendance monitoring, hoping to use EUCLID direct and drop existing Theon support at end of this session, but will depend on how trial goes this session.

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Submissions systems working group (Bjoern)

No report received

Forum server rooms working group (Boris)

EIDF is slowly inching forward with readying the GPU cluster infrastructure for us. Currently, they are promising to be able provide access to a few early users in early Nov. Feels like they have had quite a bit of turn-over, with Linda Dewar retiring and Rob Baxter set to leave at the end of this year. I'm in touch with Ian Sampson and Mirella Lapata to identify beta testers for the cluster. The finance side of this entire project seems to be in limbo.

Web strategy working group (Alastair)

CSG agreed to drop homepages service for taught students.

Otherwise, no progress since last report (July). Group have not met over summer, largely due to P&M rollout. Next meeting scheduled for 15th November.

Cyber Security working group (Alastair)

No progress since last report (July) either at School or College level. Expect to restart work on this in November.