



## Equality and Diversity Committee Minutes 2.30pm, 4<sup>th</sup> February 2015, Room 1.15

**Attendees:** Mirella Lapata (Chair), Mirjam Wester, Christophe Dubach, Clare Llewellyn, Anda Nicolson

**Apologies:** Vashti Galpin, Ram Ramamoorthy, Steve Scott, Owen Gillespie

|    | Summary   | ACTION      |
|----|---|-------------|
| 1. | <b>Update from Vashti:</b> ML reviewed this. No additional action required.   |             |
| 2. | <b>Budget:</b> Budget document sent by SS reviewed. Committee noted that there is very little room in the budget this year.   |             |
| 3. | <b>Jamboree:</b> <ul style="list-style-type: none"><li>• £6000 budget in total – last year was £8800</li><li>• Organisers have been chosen – Chris Lucas, Shay Cohen and Marguerita Chli</li><li>• They have produced a draft programme for a two day event</li><li>• Representatives required for postdocs and students, MW and CL to find – ACTION</li><li>• AN to be admin support for the event and will arrange a meeting with organisers – ACTION</li></ul> | MW/CL<br>AN |
| 4. | <b>Athena SWAN award</b> <ul style="list-style-type: none"><li>• Discussion of if we should apply this year or wait till next year to aim for the next level up.</li><li>• ML spoke about Inspire summer workshop in 2016 which will invite 25-30 high school girls to the Forum. This kind of event will help raise our profile in aiming for the next level of award.</li></ul>   |             |
| 5. | <b>Next meeting date:</b><br><br><b>To be confirmed.</b>  |             |