

Equality and Diversity Committee Minutes 11am, 28th March 2016. Turing Room.



Attendees: Mirella Lapata (Chair), Lindsay Brown, Vashti Galpin, Michael Rovatsos, Alina Selega, Heather Walker, Martin Wright, Julie Young, Anda Nicolson (Secretary)

| | Summary | ACTION |
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| 1. | Approval of previous minutes: The minutes were approved. No actions outstanding. | |
| 2. | Jamboree: Jamboree planning is underway. There will be a mix of talks and social events with the aim of increasing school cohesion. Following feedback received after the last event, the ceilidh will start a little later, allowing time for food first, ensuring that families with children are catered to. ML suggested arranging some kind of activity for any children attending. Action: AN/AS/GS to look at ideas. Action: AN to issue "Save the date" for 27 th May. Completed. | AN/AS/GS AN |
| 3. | Women in Computing event 2016 This event should be organised and hosted before Christmas. Action: AN to add to the agenda for the next meeting for full discussion. A staff/student Hoppers event has been organised for 22 nd April and is being run by the Hoppers with support from AN. | AN |
| 4. | INSPIRE summer school Organisation for this is ongoing and a full schedule is being created. Areti Manataki will be leading on running the workshops for the students attending. | |
| 5. | Promotions workshops 2016 There have been some issues in arranging this due to changes in staffing at College HR and HoS diary commitments for recruitment. Action: AN to check HoS diary for availability in the first half of June. | AN |
| 6. | Careerwise internships 2016 Organisation for this is ongoing. | |
| 7. | Athena Swan submission <ol style="list-style-type: none"> a. The action plan was presented to Strategy Committee last week. This has been updated based on their feedback and sent to Caroline Wallace at College HR. She has sent us detailed feedback comments and this is being worked on. b. There will be an Athena Swan Implementation Group convened, chaired by HoS, to monitor our progress against our new action plan. This group will report back to the E&D committee. <p>It was suggested that we could add a standing E&D item to the agenda for the other major committees in the School – Research, Strategy, Teaching, Graduate School etc. Ongoing.</p> <p>The following items in the submission require assistance:</p> <ul style="list-style-type: none"> • Proof reading – AS/AN • Check numbering of tables and diagrams – ML • Cross checking against the 2013 plan – VG with assistance from CD or AR | |
| 8. | Date of next meeting w/c 25 th April. | |