
Meeting
IPAB Staff Meeting

Date
Thursday, 26th April 2018

Attendees

Barbara Webb (BW)
Sethu Vijayakumar (SV)
Alex Li (AL)
Timothy Hospedales (TH)
Ram Ramamoorthy (SR)
Ruta Bader (RB)
Kartic Subr (KS)
John Pisokas (JP)
Taku Komura (TK)
Hakan Bilan (HB)
Vladimir Ivan (VI)
John McAleese (JMc)
Steph Smith (SS)

Place
1.15, IF

Time
2pm

1. Minutes of last meeting

Minutes from the last meeting were agreed as accurate. No amendments required.

2. Matters arising

No issues raised.

3. Arrivals and departures

No new arrivals or departures to note.

4. New Grants and Proposals

Tim Hospedales – ATI flagship proposal submitted

Bob & Ram – JAIST, completed 1st round, invited to submit full proposal.

5. Budget and Resources

Summer internships

- 3 months maximum period
- 1 intern per IPAB academic staff member can be considered
- £3000 average costs (RA grade 3/4)
- VISA regulations to consider

If anyone would like to explore the possibility of hiring a summer intern, **you must discuss with Ruta in the first instance.**

Student spends

Whilst IPAB funds remain in a healthy position, they will consider paying up to 6 months additional costs for students reaching the end of their 3 years. Interested staff should contact Barbara.

6. Business Development

CDT-RAS renewal bid

- Industry workshop took place 9th April 2018 – well attended with around 30 externals participating.
- Anticipating invitation to Full within the next couple of weeks.

Kyoto University

- Fully executed agreement now in place for project entitled 'software development for 3D motion synthesis from videos'.
- KU paying 3,555,000 Japanese Yen (in the region of £23,900) + travel expenses.

7. IPAB webpage

- Sethu Vijayakumar – Pint of Science Festival, 16 May 2018
- Youtube channel

SS

8. Teaching

RSS practicals – Vlad raised the point that purchasing and procurement issues may have an impact on practicals being carried out.

9. IPAB space within the new building

Nothing new to report. Moving date expected to be announced within the next couple of weeks.

10. IPAB workshops and seminars

Schedule

Current schedule runs up to and including 7th June. Level 1 admin will draft new schedule. SS

Workshop co-ordinator

A new co-ordinator will be nominated. Level 1 admin will contact staff in due course. SS

11. Student Issues

No student issues raised.

12. Admin issues

No admin issues raised.

13. Socials

John working towards a summer social event.

14. Directors Business

No directors business to discuss.

15. AOB

Chancellors Fellow post

- Joint post with engineering
- 5 candidates invited to interview
- Interviews will be held on 18th and 19th June 2018
- Hosts required – please speak to Barbara if you are available

Associate Member

Alex Lascarides is now an associate member of IPAB. Level admin to update webpage and advise HR (for mailing list purposes). SS

IIM visitors

Alex will host visitors from Institute of Intelligent Manufacturing from China at the end of June 2018. Details of talks/presentations will follow in due course.

16. Date of next meeting

The next meeting is scheduled to take place Thursday 31st May 2018.