
Meeting
IPAB Staff Meeting

Date
Thursday, 25th April 2019

Attendees

Barbara Webb (BW)
Nina Abbott-Barish (NAB)
Ruta Bader (RB)
Hakan Bilen (HB)
Jodie Cameron (JC)
Bob Fisher (BF)
Vlad Ivan (VI)
Cristian Novotny (CN)
John Pisokas (JP)
Ram Ramamoorthy (RR)
Laura Sevilla (LS)
Steph Smith (SS)
Steve Tonneau (ST)

Place
1.16, IF

Time
2pm

1. Minutes of last meeting

Minutes of the last meeting were agreed as accurate with no amendments required.

2. Matters arising

IPAB space

Initial enquiries suggest there are no internal storage options within the school/wider university.

External options should be priced – Vlad will take this forward.

VI

3. Arrivals and departures

Staff

Nina Abbott-Barish – Finance Administrator

Visitors

Luca Bergamini – UNIMORE, Italy. 5 month visit
Host: Bob Fisher

Lars Haalck – Muenster, Germany. 1 month visit
Host: Barbara Webb

Amit Parag – 1 month visit
Host: Ram Ramamoorthy

4. New Grants and Proposals

Fellowship

Zhibin Li – Royal Society of Edinburgh

5. Budget and Resources

Finance administrator

The newly appointed finance administrator, Nina Abbott-Barish, was introduced to the group. Nina is currently based in room 1.37 and will work on research and institute accounts.

Internships

Staff were reminded of the opportunity to host internships. If anyone would like to explore this further, please contact Ruta.

6. Business Development

ECCV 20

Taking place 23-28 August 2020 in SECC, Glasgow.

5000+ attendees expected to register.

Bob Fisher & Cristian Novotny

Seeking industrial sponsorships – platinum package in the region of £17k. Start-up entry level stands are also available (Scottish Enterprise).

7. IPAB webpage

Level 1 admin to update webpage as necessary.

8. Teaching

No issues raised.

9. IPAB space

Valkyrie digital experience will return to Bayes ground floor soon (currently on loan to NMS as part of Robots exhibition).

10. IPAB seminars

Schedule

Current schedule runs up to August 2019.

Catering

Pastries can no longer be purchased by the admin team, such items must be ordered through the University approved caterers.

Given the difference in price and quality, Barbara will speak to Martin to discuss.

BW

External speakers

Funds are available to host external speakers. Speaker suggestions can be discussed with Barbara.

11. Student issues

No student issues raised.

12. Admin issues

No admin issues raised.

13. Socials

Firbush 2020

In order to secure a suitable date, planning for a Firbush trip in 2020 can start.

CDT have a trip to Firbush planned for this year. It was suggested contacting the organisers to discuss the possibility of IPAB participation.

John will take forward both points.

JP

Summer socials

John will continue plans for a summer social this year (previous suggestions included coastal walks, paintballing etc).

JP

Admin will take forward arrangements for the IPAB summer BBQ which will be held on the roof terrace (same as last year).

SS

14. Directors business

Management restructure

An announcement from Jane Hilston will issue in due course with further details on the management restructure and what it will mean for staff.

15. AOB

No other business matters discussed.

16. Date of next meeting

The next meeting is scheduled to take place on Thursday, 30th May 2019.

