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**Meeting**

IPAB Staff Meeting

**Date**Thursday, 27<sup>th</sup> October 2022**Attendees**

Ram Ramamoorthy (RR) – chair  
Stefano Albrecht (SA)  
Ruta Bader (RB)  
Bob Fisher (BF)  
Alex Lascarides (AL)  
Changjian Li (CLi)  
Chris Lu (CLi)  
Cristian Novotny (CN)  
Laura Sevilla-Lara (LSL)  
Steph Smith (SS)  
Kartic Subr (KS)  
Amir Vaxman (AV)  
Sethu Vijayakumar (SV)  
Barbara Webb (BW)

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**Place**

G.07, IF

**Time**

2pm

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**1. Minutes of last meeting**

Minutes from the last meeting were agreed as accurate.

**2. Matters arising**

No matters arising.

**3. Arrivals and Departures**Faculty Staff

Changjian Li (Lecturer in Graphics, Simulation and Visual Computing) – based in room IF 1.10

Research Associates

Octave Mariotti (starts 01/10/2022)

Cheng Wang (starts 10/10/2022)

**4. New grants and proposals, research opportunities**Awards

Barbara Webb – EPSRC award

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Digi University (prev IIIT) are setting up a Centre of Excellence in AI – Sethu has been approached to be involved.

CDTs call expected to announced soon (likely in Nov 2022).

## **5. Budget and Resources**

### People and Money (P&M) system issues

Issues with the new P & M system continue. Areas heavily affected include purchasing, requisitioning and grant reporting. The PMs and finance admin staff are currently relying on manually managed spreadsheets. Currently no capacity for grant reporting.

Payment of studentships has also been identified as an area at risk due to the system issues. Nigel Topham is expected to issue an email to students to advise of procedures in place for those who may face hardship during this time.

Difficulties with purchasing and requisitioning has in some cases resulted in Faculty being out of pocket and students facing difficulties carrying out essential experiments. Ram will discuss with Joy what can be classed as an exceptional case (to allow for direct purchase with expense claim).

## **6. Business Development**

ZZ Com (Chris Lu) – moving into industry space within Bayes Centre.

Longan Vision (Chris Lu) – visit planned, possible PhD student.

CENSIS (Laura Sevilla Lara) – project finally moving ahead.

## **7. IPAB Webpage**

News items and web updates should be sent to the admin team to action.

## **8. Teaching**

### Duty allocation

The process for the next allocation of duties is expected to start at the end of November or early December. All faculty members should expect to start receiving information on their duties from Dec 2022.

### Graphics course

Amir advised that the proposal for a new Graphics course is on the next BoS agenda for discussion.

### Strike plans

There have been talks around potential strikes taking place in November over 2-3 days, possibly week commencing 21<sup>st</sup> November.

## **9. IPAB space**

### Lab Manager

Vineet Nagrath has been appointed as the new lab manager. Vineet is expected to start in January, an exact start date will be confirmed following completion of the visa application process.

## **10. IPAB seminars and workshops**

No issues discussed.

## **11. Student issues**

Apologies from Ruaridh.

## **12. Admin issues**

No admin issues.

## **13. Socials**

The IPAB festive celebration will take place in the afternoon of 24<sup>th</sup> November. Steph to look at options.

## **14. Directors Business**

### Chancellors Fellow positions

The University recently announced the recruitment of 60 new Chancellors Fellows (across 2 separate calls in October 2022 and Sept 2023). Full details can be found on the University's HR page: [Chancellor's Fellowships | The University of Edinburgh](#)

## **15. A.O.B**

No other business discussed.

## **16. Date of next meeting**

Next meeting is scheduled for Thursday, 24<sup>th</sup> November at 2pm.