

**MINUTES OF MEETING**  
**of the**  
**PLANNING AND RESOURCES COMMITTEE**  
**held on**  
**Wednesday, 30 June 2010**  
**2:00 pm – 4:00 pm**  
**Turing Room**

**Present:**

Dave Robertson (Chair), Colin Adams, Stuart Anderson, Mike Fourman, Jon Oberlander, Alan Smaill, Mark Steedman, Perdita Stevens, Sethu Vijayakumar, Phil Wadler, Bonnie Webber, Chris Williams, Marjorie Dunlop (Secretary)

**Attending:** Gordon Duckett

**Apologies:** Johanna Moore, Mike O'Boyle, Don Sannella, Stratis Viglas

**Approval of Minutes**

The Minutes of Meeting of 26 May 2010 were approved subject to changing July to June in Item 5 on page 2.

**Outstanding Action from Notes of meeting of 26 May 2010**

Item 5 (First draft of School Synopsis for International Review)

This is considered done. Drop this action.

Item 6 (Report on School Web site development)

Research repository.

This has been actioned.

Dave will follow up with the Library as to their timeline.

**Action**

Dave will report back to the next meeting

Item 7 (Report on recent academic recruitment)

We are still awaiting formal acceptance for the three positions.

**Action**

Dave will give an update at the next meeting

**AGENDA ITEMS**

**Item 1 – Research Opportunities**

**Social Computation**

Dave and Stuart gave an update on the recent FET Flagship meeting and outlined the various dates that have to be met. Dave and Stuart are involved with “The Social Computer” which is a joint proposal from Trento and Edinburgh, led by Fausto Giunchiglia. Dave reviewed the highlights of his notes from the FET Flagships meeting on 9 and 10 June 2010. Dave and Stuart

will be setting up a network in the UK; contact Stuart if interested. Also, contact Dave or Stuart if there are questions about anything in the FET Flagships supporting papers.

### **Energy Networks Grand Challenge**

Directors of Institutes should let Dave know if anyone from their institutes wishes to apply.

**Action**  
DoIs

### **Item 2 – Completing School Synopsis for International Review**

The due date for contributions is 30<sup>th</sup> June. Those who haven't yet sent their contributions were asked to send these to Dave by 14<sup>th</sup> July. He will then compile the synopsis and involve others in the School in drafting it.

**Action**  
All to check and contribute to the draft as necessary  
Dave to compile and circulate the document

### **Item 3 – Staff Professional Development and Review process**

All administrative staff have now had PDR meetings so the priority is academic staff. The appraisees have chosen appraisers so we now need to follow through. Bonnie and Gordon will review the PDR forms and Gordon will generate a new form.

**Action**  
Gordon and Bonnie to review present forms  
Gordon to generate a new form

Some appraisers still have to attend appropriate training. Gordon will organise a training session to be held at The Forum.

**Action**  
Gordon

### **Item 4 – Head of School's business**

#### **Tam Dalyell prize**

The deadline is 8 September. A candidate was suggested for this year (external to the School) and an internal candidate was suggested for next year. Dave will bring the former to College attention and inform the latter of our experience last year with Chris Bishop's successful application.

**Action**  
Dave

#### **Gordon**

Dave announced that Gordon was leaving to take up a position as College Registrar (Secretary) at the new College of Science and Engineering at Glasgow University. The committee thanked him for his extensive contribution to the operation of the School.

#### **Guardian League Tables**

Dave announced that Informatics is top of the Guardian UK university league table. This acknowledges our teaching excellence and is especially welcome in a year where we have also won the EUSA teaching award.

## **Item 5 – Any other business**

Mike announced that Digital Scotland are involved with a launch relating to a Science Technology Committee at the Scottish Parliament.

Colin discussed TSB and how they hope to move UK industry forward. Colin is the anchor for the TSB visit and will coordinate same.

College Equality and Diversity Committee

There was a request for someone from Informatics to be on this committee. It was suggested that the successor to Gordon would be a suitable name to put forward.

**Action**  
Dave

## **Item 6 – Date of next meeting**

The meeting in July is cancelled. The date of the next meeting is Wednesday, 25 August 2010.