

**MINUTES OF MEETING
of the
STRATEGY COMMITTEE
held on
Wednesday, 23 November 2011
2:00 pm – 4:00 pm
Turing Room**

Present:

Dave Robertson (Chair), Colin Adams, Jim Bednar, Liz Elliot, Jacques Fleuriot, Dave Hamilton, Jane Hillston, Mike O'Boyle, Johanna Moore (for Steve Renals), George Ross, Alan Smaill, Perdita Stevens, Sethu Vijayakumar, Barbara Webb, Chris Williams

Apologies: Chris Geib, Steve Renals

Approval of minutes

The Minutes of meeting of 19 October 2011 were approved.

Actions from minutes of 19 October 2011 meeting

Item 3 – Head of School's business

- Dave presented income/expenditure data for each institute over the past four academic years. **Action**
Liz to report back re School/Institute money split, especially with respect to non-RCUK PI-time. **Actioned**
(Liz met with Mike and Chris and a mechanism has been resolved.)

AGENDA ITEMS

Item 1 - Finance 2011-12

LE presented the updated budget and reviewed the anticipated quarterly budgets. She also presented a spreadsheet with job code breakdowns. Items discussed included DTC, DTA, studentships, PhD growth, and a budget for next year to be used on PhD studentships.

Item 2 – Input to College strategic plan for 2012/13

The strategic plan for 2011/12 was reviewed and suggestions given for the strategic plan for 2012/13. The plan is due at College by 16 January 2012; LE needs to supply numbers and DR wants to have the overview completed by 20 December 2011.

Action
All – suggestions for 2012/13 strategic plan to DR by 30 November 2011.

Item 3 – Any other business

- **Fellowships**

DR introduced the Chancellor Fellowships. The logistics and feasibility of Informatics utilising the fellowships were discussed. It was agreed that Informatics would underwrite the fellowships (five or less for five years). Also discussed were the possibility of obtaining matching funding, combining with Leverhulme and Newton, internal people applying, the advertising process, areas to support, appointments fitting with all areas including teaching.

Action

The last half of the Research Committee could be used to discuss priorities for strategic recruitment

Action

MD to invite Stuart to next Research Committee meeting

Action

Research Committee to produce draft and send to Strategy Committee or through Professoriate

- **Small projects**

LE has £28,000 which can be spent on small projects (not staff costs).

Action

All to mail LE before Christmas break with suggestions.

- **Workshop**

The workshop is very busy (staff member on medical absence)

- **Workshop van**

This was a legacy from the time when we were on a split site. It is now very old and not cost effective to repair so has been written off.

- **LFCS**

The portfolio manager has taken voluntary severance so the portfolio manager for IPAB/ICSA will assume that workload in the interim.

- **PhD students**

Reminder from BW to continue to try to obtain external funding for PhD students.

Item 4 – Date of next meeting

The date of the next meeting is Wednesday, 14 December 2011 at 2:00 pm in the Turing Room.