

**MINUTES OF MEETING**  
of the  
**STRATEGY COMMITTEE**  
**Wednesday, 10 April 2013**  
**2:00 pm – 4:00 pm**  
**Turing Room**

**Present:**

Dave Robertson (Chair), Colin Adams, Jim Bednar, Jacques Fleuriot, Nigel Goddard, Dave Hamilton, Neil McGillivray (for Liz Elliot), Johanna Moore (for Steve Renals), Ron Petrick, George Ross, Ian Stark, Alan Smaill, Perdita Stevens, Stratis Viglas (for Jane Hillston), Sethu Vijayakumar, Barbara Webb, Marjorie Dunlop (Secretary)

**Apologies:** Liz Elliot, Jane Hillston, Mike O'Boyle, Steve Renals

**Approval of Minutes**

The Minutes of the meeting 27 February 2012 were approved.

**Actions from the minutes of 1 December 2012**

**Item 4 – Any other business**

EIT ICT Labs

We will know soon about the fate of our bid to be part of the EIT ICT Labs Knowledge and Innovation Community. Imperial/UCL are the hub with UoE as an affiliate. We may need a special meeting of Research Committee to discuss more fully. We would be able to apply for funding for activities (including travel to other meetings) in 2014. Stuart will circulate explanatory material.

**Action**

SA to glean short presentation from website and circulate to Strategy Committee

**Actions from the minutes of 27 February 2013**

**Item 1 – Equality and diversity**

JH outlined the University and School obligations with respect to equality and diversity. E and D are addressed in the School's application for the Athena Swan silver award. There was discussion about E and D within Informatics (training and who should take it, need for a coordinator, schools liaison, central university guidance).

**Action**

JH to circulate E and D link to training course to the Committee

**Actioned**

**Action**  
All to take on-line course by next meeting  
**Actioned**

## **Item 6 – Any other business**

### CDTs

There was discussion about the EPSRC call and bids from Informatics. It was decided Informatics bids should not be filtered at School level. The bid outlines will be presented at the next Research Committee meeting.

### Strategic Plan

**Action**  
DR to send final School Strategic Plan to Committee

## **ITEM 1 – RECRUITMENT**

DR gave an update on the current recruitment situation (new Chancellor's Fellow opportunities, interviews, pending offers, possible attrition).

## **ITEM 2 – MAJOR RESEARCH BIDS**

The formal letter for the Digital Health Care Innovation Centre has been received. There may be additional funding opportunities from SE. Other possible bids include Informatics/Medicine, MRC call, Data Analytics, Stratified Medicine, Robotics.

It is anticipated that there will be Government funding for Robotics. There will be a joint bid from Edinburgh and Heriot Watt for about £25M.

CA spoke about the SFC TICs (Data Science with SICSA; three hubs consisting of Edinburgh, Glasgow, Aberdeen). They have received very good letters of support from industry. Other TICs are Tourism, Oil and Gas and Financial Services. CA gave an update on ICT Labs (the old KICs).

## **ITEM 3 – CENTRES FOR DOCTORAL TRAINING**

DR noted that the outline bids were impressive and thanked all concerned for their efforts. Eight were submitted. We should not expect all eight to make it to full bids, since EPSRC are likely to be highly selective at the outline stage.

#### **ITEM 4 – PROCEDURES FOR EXAM SETTING**

There was a general discussion about exam setting including submission of a pdf file, desire for uniformity, ITO generating the front page with the author generating everything else, streamlining the exams, concern with exam PCs.

#### **Action**

IS to write a one page initial proposal to be sent to the Strategy Committee prior to the next meeting

#### **ITEM 5 – ACCOMMODATION UPDATE**

In order to accommodate the expanding staff situation, additional measures (eg subdividing meeting rooms, squeezing visitor space, enforcing more strictly our own rules on eligibility for single offices) will be actioned. The situation re AT refurbishment is still unclear but talks are ongoing.

#### **ITEM 6 – SHARED ACADEMIC TIMETABLING (SAT)**

Neil reviewed a paper on the Shared Academic Timetabling Project and spoke to the impact of the SAT on teaching staff, ISS and students. A goal of the SAT is for students to have a complete personal timetable on their mobile device but there was concern that an immediate drive to achieve this in full across the University could stretch resources.

#### **ITEM 7 – HEAD OF SCHOOL'S BUSINESS**

DR reported that College has offered funds to pay 10% of salary for an Informatics individual who will support international development in the School (interacting with College International committee). DR will follow this up.

DR announced that Chris Speed has been appointed by ECA as a new Design Informatics Chair. This is helpful to our joint effort in this area.

#### **ITEM 8 – ANY OTHER BUSINESS**

CA reported that there have been changes in Commercialisation: David Richardson will look after Informatics Ventures, Data Science, SFC TIC; Keith Edwards will have generic responsibility for Informatics; Steve Ewing will look after Design Informatics and IPAB.

#### **ITEM 9 - DATE OF NEXT MEETING**

The next meeting will be on Wednesday, 8 May 2013 at 2:00 pm in the Turing Room.