Review of Revised Exam Scrutiny Procedure
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We should consider the recently introduced exam scrutiny procedure, in light of experience on the ground. Issues to consider include:

1) Timetable: given that exam scrutiny meetings will normally not suggest changes to papers, but rather note larger-scale issues, we can allow more time early on while keeping to the overall start-end dates.

2) Reviewing:
   can we simplify this while keeping security?
   An alternative is:
    -- initial exam goes on exam PC;
    -- reviewer does not need to go to ITO, but is given copy, reviews paper, makes notes on paper, and summarises on tracking form.
    -- setter and reviewer agree revised version, comment on tracking form,
    -- setter revises version on exam PC.

   Having an initial version on exam PC lets ITO know that the process is under way.

3) Revise tracking form to clarify its role:

   -- it should summarise issues, it is not meant for details of simple changes.
   -- vetting committee normally to note overall issues, not ask for changes of individual papers.
   -- it will go with exam to externals.