



Strategy Committee Minutes

1st July 2015, Turing Room, Informatics Forum

Attendees: Johanna Moore (Chair), Martin Wright, Perdita Stevens, Colin Stirling, Colin Adams, Michael Fourman, Nigel Goddard, Don Sanella, Murray Cole, Frank Keller, Michael Rovatsos, Alex Lascarides, Vashti Galpin, Dave Hamilton, Anda Nicolson (Secretary)

Apologies: Bob Fisher, Jon Oberlander

	Summary	ACTION
1.	<p>Approval of Previous Minutes</p> <p>a) Minutes from the previous meeting were approved as a true representation of the meeting.</p>	
2.	<p>Matters arising from last meeting:</p> <p>a) Carried forward. MF noted that Oxford have industry-funded studentships and that we should find out how to get involved in this area. Action: MF to get information about how this programme works at Oxford.</p> <p>b) Item 5: Action carried from SG to MF. MF to return figures on the growth rates of the top 5 performers in REF including the number of post-graduates and RAs per member of academic staff.</p> <p>c) Action held against MJW to create a small working group on ways to grow overseas student numbers is being completed by Henry Thompson. Action on JO to get information on the ECA marketing plan for overseas students is carried forward.</p> <p>d) Staffing. Meeting was held between JM, MJW and JY. A follow-up meeting is needed. This is an ongoing issue. If people feel that they are not getting the expected support from the Portfolio Managers, they should feed back to MJW.</p> <p>e) Appleton Tower cladding. MJW is collating issues to take to the next cladding project board.</p>	<p>MF</p> <p>MF</p> <p>JO</p>
3.	<p>Teaching Programme Review</p> <ul style="list-style-type: none"> • MR talked through the paper circulated prior to the meeting. • More work is needed before a workload model can be proposed. If we look at current teaching – the current suggested teaching load isn't fairly distributed. • MJW noted that we do have a model but that we should look at how it's being implemented. He is looking to update workload in Theon. • Suggestion about taking on Teaching Fellows. CA noted that it's worth considering – although we market to students that they are taught by world-leading researchers, this isn't necessarily important to students, as shown by student experience feedback. VG noted that the best reviews for teaching this year went to a teaching fellow. • Action: MJW suggested that the TPR One Year Response Group should look at all suggestions and come back to this committee at a future date. 	MR
4.	<p>School Strategy</p> <ul style="list-style-type: none"> • A group has been created to look at School strategy. • Bruce/Lesley want a revised strategy by October 2015 and this group will look at that. • Feedback on the document MJW circulated: we need to be able to communicate to internal and external parties. We could look at things other than income and could also look at making savings through efficiency. • Action: MJW to update the document and circulate. 	MJW

	<ul style="list-style-type: none"> MF suggested that we draw on the experience of the industrial advisory boards to assist with the strategy review. 	
5.	<p>Design Informatics/Human Interaction Post and general staffing update</p> <ul style="list-style-type: none"> Rahul and Ilias are going to be leaving shortly and we need to replace them quickly. MF noted that we may have a vacancy as an Established Chair in Informatics. Action: JM to investigate this. Action: AN to speak with Irene Madison to issue a “save the date” for the Robotics presentations. Completed and issued. The offer has been made to the top candidate for the Chair in Cyber Security and Privacy post. They have until 20th July to respond. Committee reviewed the paper circulated by JO. Noted that there is a serious gap in the Design Informatics area at present. Action: add this paper to the agenda for next meeting for JO to talk through. 	<p>JM</p> <p>AN</p> <p>AN</p>
6.	<p>Any other business</p> <p>Business Informatics:</p> <ul style="list-style-type: none"> Stuart had wanted a MSc degree programme on the business side of Informatics. Action: Don and Bjoern to liaise with the Business School. MJW to assist. Action: CS to provide names in the Business School for Don to talk with. <p>Outstanding PDRs</p> <ul style="list-style-type: none"> Reminder to the committee that there are a large number of PDRs still to be completed and that they should also make sure that their direct reports complete any outstanding reviews. 	<p>DS/BF/MJW</p> <p>CS</p>
7.	<p>Date of next meeting</p> <p>2nd September 2015 at 2pm.</p>	