Strategy Committee
Minutes
25th February 2015 at 2.30pm, Turing Room, Informatics Forum

Attendees: Johanna Moore (Chair), Nigel Goddard, David Hamilton, Jon Oberlander, Perdita Stevens, Michael Rovatsos, Murray Cole, Colin Stirling, Vashti Galpin, Martin Wright, Jim Bednar, Stephen Gilmore, Bob Fisher, Colin Adams, Michael Fourman, Anda Nicolson (Secretary)

Apologies: Steve Renals, Sethu Vijayakumar, Stuart Anderson

	Summary	ACTION
1.	**Approval of Previous Minutes** a) Minutes from the previous meeting dated 28th January 2015 were approved as a true representation of the meeting. Action against JM to schedule a visit from Jonathan Silvertown was removed and completed actions were updated.	
2.	**Matters arising from last meeting to carry forward:** a) **Item 4 – Deputy Head of Data Science.** SR was appointed Deputy Head of Data Science at the previous meeting of this committee. He has now been asked to be Interim Director of ATI and so a new candidate for Deputy Head of Data Science is being sought. JO will be the new Head of ILCC. b) **Item 5 - Visitors. ACTION:** MF to provide update to Research Committee about the EPSRC visit. c) **Item 6 – visiting students. ACTION**: BF and MW to meet to discuss potential scholarship funding. d) **Item 7 – hiring update.** Dragan Gasevic is now in post as Chair in Learning Analytics and Informatics. **ACTION:** NG to circulate information about his upcoming seminar. **Completed.** e) **Item 8 – ATI.** E&B Have been engaged around space issues that may arise with ATI and will look at issues such as partition walls in seminar rooms.	MF BF/MW NG
3.	**Appleton Tower decant update – Martin Wright** • The project board met two weeks ago and both Forrest Hill and Wilkie are on schedule. • The cladding contract should be finalised by the end of February. • An internal working group has been convened and an issues log has been created to work through internally and with the project and move managers. MW talked through the high level schedule for the decant. • BF raised concerns about labs at Forrest Hill. **ACTION:** BF and MW to meet to discuss. • MF raised issues of lack of clarity about plans for buildings. **ACTION:** MW to check if plans can be made available for viewing. • MR raised an issue about where exam scripts will be stored during the decant. **ACTION:** MW to add to the issues log.	BF/MW MW MW
4.	**Visiting Students** • BF talked through a proposal to look at scholarships for visiting students who are now required to pay a pro-rata amount of the full fee when visiting us. • This scholarship could be funded from NPRAS money, which comes back to us the following academic year. BF proposed funding 80% of the fee as this is what we receive from NPRAS. The student would still have to fund part of the fee themselves. • MW noted that we should look to fund less than this as each visitor does come with	

	an overhead cost. • MF queried if we should subsidise these students or look to fund more overseas PhD students. • MR noted the benefits of visiting students in terms of contributing to research and papers. PhD students would be more of a long term commitment with less guarantees of academic output. • JM noted the space issues in the Forum at the present time, both in terms of visitors and students. Proposed we postpone visitors until such a time as there was less pressure on the Forum for desk space. • **ACTION:** AN to set up meeting between JM and James Smith (Vice Principal of International) to discuss issue of fees and international visitors. • JM raised awareness of a new fee for non-EU citizens applying for visas - an up-front charge is now payable for NHS usage. This is £200 per year of their stay.	AN
5.	**Report from Research Committee** • MF reported on the new requirement for any articles which are to be submitted for the REF to be uploaded to an open-access repository within three months of the article being accepted. This applies to anything with an ISSN. VG suggested an email address that people could send their acceptance confirmation to – they could then be chased at a later date if the article isn't uploaded. • The Principal wants to be notified of any high-profile papers which have been published. • The Impact Prize has been relaunched and will be awarded at the Jamboree.	
6.	**Any other business** • SG has volunteered to run the REF again. This has been approved by this committee. MR suggested that another person could assist. This would be valuable training for them and would help with future-proofing our approach. • JM has received a letter from James Turing (great-nephew of Alan Turing) asking for someone from the Forum to work with him on a charity project. SG has volunteered. **Action:** JM and SG to meet with James Turing	
7.	**Date of next meeting** 25th March 2015 at 2pm in the Turing Room.	