School of Informatics Cohort & Role Eligibility Guidance

Applicants may apply for suggested role(s) below, however are not guaranteed to be offered a role. Allocation is subject to applicant's skills, experience and eligibility.

Informatics Teaching Support will monitor the total number of hours that students are appointed to.

For further guidance/restrictions on UG1-PGT policy: https://web.inf.ed.ac.uk/infweb/admin/policies/employment-ug-msc

For further guidance on PGR policy, please visit: The average 9-hour limit | The University of Edinburgh

ROLE ELIGIBILITY	Demonstrator	Tutor	Exam Invigilator	Marker	Exam Marker	Teaching Assistant	Role Restrictions	Hours Restrictions	Mandatory Eligibility Criteria	Payment Eligibility
UG1	X	X	X	X	X	X	No Teaching Support.	No Teaching Support.	Not applicable.	Not eligible.
UG2	✓	X	X	X	X	X	Demonstrators as UG1 courses, provided applicant has passed and excelled in the course the previous academic year, and Peer Support groups only (e.g. INFBASE, Programming Club). DoT Concessions 2023: Permitted 'Tutor' and linked 'Marker' roles for INF1A and INF1B with same rule as above.	Permitted to do a maximum of 132 hours per year, with a recommended limit of 6 hours per week across the academic year.	Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Eligible.
UG3	✓	✓	✓	X	X	X	Only for courses the student isn't enrolled on, including non-honours courses and honours courses. Not permitted to be employed as markers, except where marking is expected as part of the tutor role (e.g. DMMR and INF1-DA).	Permitted to do a maximum of 132 hours per year, with a recommended limit of 6 hours per week across the academic year.	Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Eligible.
UG4	✓	✓	✓	X	X	X	Only for courses the student isn't enrolled on, including non-honours courses and honours courses. DoT Concessions 2023: Permitted 'Tutor' and linked 'Marker' roles for DMP providing they have passed and excelled in the course the previous year.	Permitted to do a maximum of 132 hours per year, with a recommended limit of 6 hours per week across the academic year.	Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Eligible.
UG5	✓	✓	✓	X	X	X	Only for courses the student isn't enrolled on, including non-honours courses and honours courses. Not permitted to be employed as markers, except where marking is expected as part of the tutor role (e.g. DMMR and INF1-DA).	Permitted to do a maximum of 132 hours per year, with a recommended limit of 6 hours per week across the academic year.	Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Eligible.
PGT	✓	✓	✓	✓	✓	X	Only for courses the student isn't enrolled on, including non-honours courses and honours courses. Marker roles for UG1/UG2 courses only	Permitted to do a maximum of 132 hours per year, with a recommended limit of 6 hours per week across the academic year.	Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Eligible.

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PGR	✓	✓	✓	✓	✓	✓		Full-time postgraduate research students can work no more than an **average of 9 hours per week** across the academic year and must discuss any proposed employment with their principal supervisor. **414 hours per year** is the maximum limit. These restrictions do not apply to PGR students during their submission period, or for part-time PGR students. It is recommended that PGR students also apply this limit to employment outside the University. **Student Visa restrictions of 20hrs per week, during term time still apply.**	Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Eligible.
Overseas PGR (funded via Research Assistant Contract)	X	X	X	X	X	X	Overseas PGR students funded via a Research Assistant contract can only work 20hrs a week as a part-time Research Assistant. This restriction is associated with their **visa conditions**, meaning additional appointment in a Teaching Support role is not permitted.	No Teaching Support allowed.	Not applicable	Not eligible to be paid additionally for any work of this type.
Overseas Part-time Research Assistants (RA)	X	X	X	X	X	X	Overseas part-time studentship Research Assistants cannot apply for Teaching Support work (**see overseas student information**).	No Teaching Support allowed.	Not applicable	Not eligible to be paid additionally for any work of this type.
Part-time Research Assistants (RA)	✓	✓	✓	✓	✓	✓			Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Eligible.
Full-time Research Assistants (RA)	✓	✓	✓	✓	✓	✓	Full-time RAs are encouraged to take on some Teaching Support work as part of their standard duties.		Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work.	Not eligible to be paid additionally for any work of this type.
Non-students / Visitors	✓	✓	✓	✓	✓	✓	Non-students/ Visitors cannot be employed if already employed under a Tier 2 visa and sponsored by another organisation. Non-students/ Visitors on Tier 4 visas may potentially be employed.	Non-students employed on guaranteed hour's contracts are restricted to a **180 hours per semester, MAXIMUM.**	Must submit and have **ALL** right to work documents verified as well as be in receipt of a contract **PRIOR** to commencing **ANY** work. Must do the appropriate mandatory 'Essentials' training sessions prior to commencing any work. You must have a **DICE** account set up to access the webmark forms to complete onboarding tasks.	Usually eligible, depending on circumstances and visa restrictions.